



Roebourne District High School

2026 School Council Agenda/Minutes

OFFICIAL

Term 2 Week 5

Attendees:	Beth Smith, Simon Cooper, Jasmin Smith, Sophie Petty, Suzanne Evans, Elizabeth Ritchie				
Apologies:					
Term / Week	Term 2 Week 5	Chair:	Liz Ritchie	Acknowledgement Of Country:	Choose an item.
Date:	21/05/2026	Time:	3:00pm	Minute Secretary & Timekeeper:	Choose an item.

Acknowledgement Of Country	I am a proud educator from Roebourne District High School. I pay my respects to all traditional owners across Australia. I pay my respects to Ngarluma Elders past, present and those that are coming in the future here where we are standing on Ngarluma Country, Roebourne. <i>As a leadership team, we acknowledge that the decisions we make here have an impact on the futures of young Aboriginal Australians. We recognise that we do not have the right to make decisions about Aboriginal students, families, or communities without their voices at the table. True leadership demands that we listen deeply, act collaboratively, and ensure that those most affected by our choices have meaningful influence over them.</i> <i>As we meet today, we ask ourselves:</i> <i>Who have we listened to before making these decisions?</i> <i>How have we ensured that Aboriginal voices, aspirations, and rights are shaping our actions?</i> <i>In what ways are we walking alongside, not ahead of, the young people and communities we serve?"</i>
Acceptance of Previous Minutes	Minutes accepted by and endorsed by Chairperson seconded by: Accepted by: Beth Seconded by: Simon



Roebourne District High School

2026 School Council Agenda/Minutes

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ITEM 1 Previous Business		Led by	Sophie Petty
Agenda Item Goal	Information Sharing	Conclusions	Action Items
- Acceptance of previous minutes - Business arising from previous minutes			

ITEM 2 Financial Standings		Led by	Liz Ritchie
Agenda Item Goal	Information Sharing	Conclusions	Action Items
- Presentation of: - SRS dashboard - SRS reports and - other financial reports		- One-line budget Operational = \$7,676,086 - Salary variance is in deficit = \$251,479 - Cash variance is in deficit = \$58,770 - Minimum Expenditure Requirement - One Line Budget Statement - Cash Report, Salaries Plan - Comparative Budget Report and Bank Account Balance Statements	

ITEM 3 2026 Funding Agreement		Led by	Sophie Petty
Agenda Item Goal	Discussion	Conclusions	Action Items



Roebourne District High School

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2026 School Council Agenda/Minutes

- 2026 Funding Agreement to be signed by Chairperson

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ITEM 4		Connected Community School	Led by	Sophie Petty
Agenda Item Goal	Discussion	Conclusions	Action Items	
• NFYL – school holiday program • PCYC – Room use for office Wednesday to Sunday • Basketball Association: Pilbara Legends Tournament – June 27 + 28 • City of Karratha – NAIDOC 6 July • Licence for Third Party – Use of School Facilities		Holiday program went well with a number of students attending. The School/CCS is working with PCYC on a partnership and a Facility Hire in the CCS Hub (old high School) for office space A Facility License will be completed for the Basketball Association. The school is working through inductions, insurance and compliance for all Facility hire of school premises. City of Karratha has asked to use the Wellbeing Circle and flagpoles for the opening of NAIDOC during the school holidays.	• Suzanne (Manager CCS) to work through all Facility Licenses and Partnership.	

ITEM 6		Census	Led by	Liz Ritchie
Agenda Item Goal	Discussion	Conclusions	Action Items	
• Completed in February		Concluded with the funding per student • Aboriginality - 169 • Disability - 141 • EAL - 41 • Social Disadvantage - 156 • Total number of students 173 at Census	•	

ITEM 7		Funding	Led by	Liz Ritchie
Agenda Item Goal	Discussion	Conclusions	Action Items	



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Targeted Initiatives and other funding	Targeted Initiatives \$1,563,967 Additional funding for AIEO's and Education Support - Career taster funding for year 9 - Chaplain and Wellbeing Officer - Additional funding for professional learning - Connected Community Schools for Salaries, programs, operational - KREI – Woodside funding - Kindilink project - Wellbeing services for leadership and staff working closely with families - Breakfast program and small group tuition - Preschool reform - VET for secondary students - Small secondary to support additional staffing Operational Allocation	
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ITEM 8	Youth Week		Led by	Choose an item.
Agenda Item Goal	Discussion	Conclusions	Action Items	
Round up of youth week – what worked well what didn't		Simon advised to get information from each school in the Karratha Network and ask the Student Council 9 months in advance - Youth council discussion - How much input do youth have into the week		

ITEM 9	Led by	Sophie Petty
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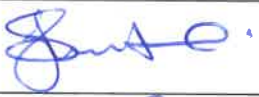
Roebourne District High School

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2026 School Council Agenda/Minutes

Agenda Item Goal	Discussion	Conclusions	Action Items
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ITEM 10	General Business	Led by	Choose an item.
Agenda Item Goal	Choose an item.	Conclusions	Action Items
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Meeting Closed	3:45pm	Next Meeting	20/08/2026
Chairperson Signature:		Principal Signature:	
Date:	3.6.26	Date:	5/6/26

Operational-May 2026

School Financial Summary

Issued on 21 May 2026

School:	Roebourne District High School	School Year:	May 2026 (Verified Apr Cash)
Region:	Pilbara Region	Aria:	9.59
		Distance to Perth (km):	1245.71

One Line Budget

	Current Budget	Actual YTD	Variance
Carry Forward (Cash):	\$ 253,778	253,778	0
Carry Forward (Salary):	\$ 836,748	836,748	0
INCOME			
Student-Centred Funding (including School Transfers & Department Adjustments):	\$ 6,585,559	6,138,816	446,743
Locally Raised Funds:	\$ 0	41,802	-41,802
Total Funds:	\$ 7,676,086	7,271,145	404,941
EXPENDITURE			
Salaries:	\$ 5,865,169	1,767,229	4,097,940
Goods and Services (Cash):	\$ 1,500,667	451,336	1,049,331
Total Expenditure:	\$ 7,365,836	2,218,565	5,147,271
Variance:	\$ 310,250	5,052,579	-4,742,330

Student-Centred Funding

Per Student	\$ 1,800,723.00
School and Student Characteristics	\$ 2,731,165.34
Disability Adjustments	\$ 168,926.78
Targeted Initiatives	\$ 1,826,121.43
Operational Response Allocation	\$ 88,331.61
Regional Allocation	\$ 0.00
Total	\$ 6,615,268.16

Minimum Expenditure Requirement Summary

Current Budget - SCFM and Locally Raised Funds	\$ 6,585,559
Minimum Expenditure Requirement	
96% of current budget	\$ 6,322,137
10% of carry forward	\$ 141,661
Total Minimum Expenditure	\$ 6,463,797
Current Forecast Expenditure	
Salaries	\$ 5,865,169
Goods and Services (Cash Expenditure)	\$ 1,500,667
Total Forecast Expenditure (cash and salaries)	\$ 7,365,836

Bank Account Balances (Cash)

Bank Account	\$ 705,889.49
Investment Account(s)	\$ 266,620.07
Building and Other Funds Account	\$ 0.00
Total for all Bank Accounts*	\$ 972,509.56

*Reserve balances are included in the total

Reserve Account Balances

Administration Server Reserve	\$ 19,086.71
Ride-on Mower Reserve	\$ 12,107.00
Trailer for Cultural Camps	\$ 25,778.00
School Bus Reserve	\$ 133,159.09
Building Fabric & Infrastructure	\$ 21,570.25
Computer Equipment Reserve	\$ 28,776.67
Ipad Replacement Tf	\$ 6,800.00

Playground Equip Resource Res	\$	13,334.38
Communication Equip Resource R	\$	12,568.00
Canteen Equipment	\$	29,620.00
Sound System Reserve	\$	3,800.00
Photocopier Replacement Reserv	\$	19,478.50
Total for all Reserve Accounts	\$	326,078.60



Student-Centred Funding Statement

Issued on 21 May 2026

School:	Roebourne District High School	School Year:	May 2026
Region:	Pilbara Region	Aria:	9.59
		Distance to Perth (km):	1245.71

Student-Centred Funding - May 2026

Per Student Funding:	\$1,800,723.00
Student and School Characteristics:	\$2,731,165.34
Disability Adjustments:	\$168,926.78
Targeted Initiatives:	\$1,826,121.43
Operational Response Allocation:	\$88,331.61
Regional Allocation:	\$0.00
Total May 2026:	\$6,615,268.16

Per Student Funding - At Census

Student and School Characteristics Funding – At Census

Funded Student FTE		Amount
Per Student	Below Threshold	Above Threshold
Kindergarten	14.00	\$84,532.00
Pre-Primary	18.00	\$188,820.00
Year 1	14.00	\$146,860.00
Year 2	11.00	\$115,390.00
Year 3	13.00	\$136,370.00
Year 4	10.00	\$87,650.00
Year 5	10.00	\$87,650.00
Year 6	9.00	\$78,885.00
Year 7	13.00	\$149,097.00
Year 8	11.00	\$126,159.00
Year 9	11.00	\$126,159.00
Year 10	9.00	\$103,221.00
Year 11	12.00	\$147,972.00
Year 12	18.00	\$221,958.00
Total	173.00	\$1,800,723.00

Funded Student FTE		Amount
Student Characteristics		
Aboriginality	169.00	\$528,024.28
Disability	141.88	\$357,678.46
English as an Additional Language or Dialect	41.00	\$140,017.97
Social Disadvantage	156.62	\$260,101.01
Sub Total		\$1,285,821.72
School Characteristics		
Enrolment-Linked Base		\$1,011,630.00
Locality		\$433,713.62
Sub Total		\$1,445,343.62
Total		\$2,731,165.34

Student Characteristics Funding (Detailed) – At Census

	Funded Student FTE	Amount
Aboriginality	169.00	\$528,024.28
Disability		
Disability	7.00	\$162,459.00
Educational Adjustment Group 1	110.67	\$179,427.56
Educational Adjustment Group 2	24.21	\$15,791.90
Disability - Total	141.88	\$357,678.46
English as an Additional Language or Dialect		
English as an Additional Language or Dialect	41.00	\$140,017.97
English as an Additional Language or Dialect Intensive English Centre	0.00	\$0.00
English as an Additional Language or Dialect - Total	41.00	\$140,017.97
Social Disadvantage		
Social Disadvantage Decile 1	123.49	\$228,179.46
Social Disadvantage Decile 2	23.20	\$26,318.53
Social Disadvantage Decile 3	9.93	\$5,603.02
Social Disadvantage - Total	156.62	\$260,101.01
Total Student Characteristics		\$1,285,821.72

Note: Please refer to the appropriate support sheet for further details on the calculations in the table above.

Targeted Initiatives (Detail)

	Amount
Student Allowances: Secondary Assistance Scheme - Education Program Allowance	\$940.00
Targeted Initiative: Additional Aboriginal and Islander Education Officer (AIEO) FTE	\$41,788.76
Targeted Initiative: Additional Education Assistant FTE	\$108,955.77
Targeted Initiative: Additional support for delivery of mental health programs	\$14,153.33
Targeted Initiative: Career Taster Program DTWD	\$3,850.00
Targeted Initiative: Chaplaincy and Student Wellbeing Program	\$33,112.16
Targeted Initiative: Complex Behaviour Support Coordinator Professional Learning (BFSA)	\$8,250.00
Targeted Initiative: Connected Community School Trial (BFSA)	\$583,943.62
Targeted Initiative: District High Schools Funding	\$116,740.00
Targeted Initiative: Expansion of Complex Behaviour Coordinators (BFSA)	\$31,621.59
Targeted Initiative: Graduate Teacher Induction Program and Graduate Curriculum Materials	\$11,443.79
Targeted Initiative: Karratha & Roebourne Education Initiative (KREI) - Woodside Agreement	\$496,300.00
Targeted Initiative: KindiLink Project	\$69,030.22
Targeted Initiative: Principal Wellbeing Services	\$3,400.00
Targeted Initiative: School Breakfast Program Supervision Funding	\$6,472.62
Targeted Initiative: Small Group Tuition (BFSA)	\$33,965.57
Total	\$1,563,967.43

Targeted Initiatives – At Census

	Funded Student FTE	Amount
Targeted Initiative: Preschool Reform Agreement	14.00	\$16,898.00
Targeted Initiative: VET delivered to secondary students	30.00	\$61,812.00
Targeted Initiative: Small Secondary Schools	74.00	\$183,444.00
Total		\$262,154.00

Operational Response Allocation (Detail)

	Amount
Operational Response: Aboriginal Girls Engagement Program	\$44,317.50
Operational Response: Bus Duties	\$11,174.95
Operational Response: Host School Psychologists	\$250.00
Operational Response: Leap Program - Teacher Release (BFSA)	\$4,203.66
Operational Response: Minor Works	\$9,482.50
Operational Response: Split Site Cash Allocation	\$18,903.00
Total	\$88,331.61

Operational One Line Budget Statement

Issued on 21 May 2026

School: Roebourne District High School **School Year:** May 2026 (Verified Apr Cash)

Region: Pilbara Region **Aria:** 9.59
Distance to Perth (km): 1245.71

One Line Budget – May 2026

	Current Budget	Actual YTD	Variance
Carry Forward (Cash):	\$ 253,778	253,778	0
Carry Forward (Salary):	\$ 836,748	836,748	0
INCOME			
Student-Centred Funding (including School Transfers & Department Adjustments):	\$ 6,585,559	6,138,816	446,743
Locally Raised Funds:	\$ 0	41,802	-41,802
Total Funds:	\$ 7,676,086	7,271,145	404,941
EXPENDITURE			
Salaries:	\$ 5,865,169	1,767,229	4,097,940
Goods and Services (Cash):	\$ 1,500,667	451,336	1,049,331
Total Expenditure:	\$ 7,365,836	2,218,565	5,147,271
Variance:	\$ 310,250	5,052,579	-4,742,330

Income

	Current Budget	Actual YTD	Variance
Carry Forward (Cash)	\$253,778.07	\$253,778.00	\$0.07
Carry Forward (Salary)	\$836,748.50	\$836,748.50	\$0.00
Student-Centred Funding (including School Transfers & Department Adjustments)	\$6,585,559.13	\$6,138,816.13	\$446,743.00
Per Student	\$1,800,723.00	\$1,800,723.00	\$0.00
School and Student Characteristics	\$2,731,165.34	\$2,731,165.34	\$0.00
Disability Adjustments	\$168,926.78	\$168,926.78	\$0.00
Targeted Initiatives	\$1,826,121.43	\$1,741,152.43	\$84,969.00
Operational Response Allocation	\$88,331.61	\$78,879.61	\$9,452.00
Regional Allocation	\$0.00	\$0.00	\$0.00
School Transfers – Salary	\$-704,642.55	\$-704,642.55	\$0.00

School Transfers - Cash	\$704,642.55	\$352,320.55	\$352,322.00
Department Adjustments	\$-29,709.03	\$-29,709.03	\$0.00
Locally Raised Funds (Revenue)	\$0.00	\$41,801.99	\$-41,801.99
Voluntary Contributions	\$0.00	\$0.00	\$0.00
Charges and Fees	\$0.00	\$300.00	\$-300.00
Fees from Facilities Hire	\$0.00	\$0.00	\$0.00
Fundraising/Donations/Sponsorships	\$0.00	\$172.90	\$-172.90
Commonwealth Govt Revenues	\$0.00	\$0.00	\$0.00
Other State Govt/Local Govt Revenues	\$0.00	\$0.00	\$0.00
Revenue from CO, Regional Office and Other schools	\$0.00	\$0.00	\$0.00
Other Revenues	\$0.00	\$41,329.09	\$-41,329.09
Transfer from Reserve or DGR	\$0.00	\$0.00	\$0.00
Residential Accommodation	\$0.00	\$0.00	\$0.00
Farm Revenue (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00
Camp School Fees (Camp Schools only)	\$0.00	\$0.00	\$0.00
Total	\$7,676,085.70	\$7,271,144.62	\$404,941.08

Expenditure

	Current Budget	Actual YTD	Variance
Salaries	\$5,865,169.31	\$1,767,229.13	\$4,097,940.18
Appointed Staff	\$5,114,904.75	\$1,687,699.62	\$3,427,205.13
New Appointments	\$663,028.35	\$0.00	\$663,028.35
Casual Payments	\$69,574.78	\$61,868.07	\$7,706.71
Other Salary Expenditure	\$17,661.44	\$17,661.44	\$0.00
Goods and Services (Cash Expenditure)	\$1,500,666.77	\$451,336.05	\$1,049,330.72
Administration	\$45,950.00	\$20,188.47	\$25,761.53
Lease Payments	\$24,286.00	\$8,841.14	\$15,444.86
Utilities, Facilities and Maintenance	\$520,867.50	\$195,388.19	\$325,479.31
Buildings, Property and Equipment	\$12,640.00	\$5,348.04	\$7,291.96
Curriculum and Student Services	\$134,714.55	\$91,485.15	\$43,229.40
Professional Development	\$18,000.00	\$10,674.60	\$7,325.40
Transfer to Reserve	\$0.00	\$0.00	\$0.00
Other Expenditure	\$566,208.72	\$119,410.46	\$446,798.26
Payment to CO, Regional Office and Other schools	\$178,000.00	\$0.00	\$178,000.00
Residential Operations	\$0.00	\$0.00	\$0.00
Residential Boarding Fees to CO (Ag Colleges only)	\$0.00	\$0.00	\$0.00
Farm Operations (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00
Farm Revenue to CO (Ag and Farm Schools only)	\$0.00	\$0.00	\$0.00
Camp School Fees to CO (Camp Schools only)	\$0.00	\$0.00	\$0.00
Total	\$7,365,836.08	\$2,218,565.18	\$5,147,270.90

Roebourne District High School (4189)

2026 Minimum Expenditure Requirement

Issued on 21 May 2026

Region: Pilbara Region

Aria: 9.59

Distance to Perth (km): 1245.71

2026 Budget = Student-centred Funding + School Transfers + Department Adjustments + Locally Raised Funds (excluding Reserve Transfers)

2026 Carry Forward = Salary Carry Forward + Cash at Bank (excluding Suspense, Tax and Deductible Gift Recipient funds)

2025 Budget = Student-centred Funding + School Transfers + Department Adjustments + Locally Raised Funds (excluding Reserve Transfers)

2026 Budget

2026 Budget (SCFM and Locally Raised Funds)

Current Budget	\$	6,585,559
Minimum Expenditure of 96%	\$	6,322,137

2026 Carry Forward (Salary and Cash at Bank)

Carry Forward	\$	1,416,605
2025 Budget	\$	5,863,758
% of 2025 budget	%	24
Minimum Expenditure of 10%	\$	141,661

2026 Minimum Expenditure Requirement

96% of Current Budget	\$	6,322,137
10% of Carry Forward	\$	141,661
Total 2026 Minimum Expenditure Requirement	\$	6,463,797

2026 Current Forecast Expenditure

Salaries	\$	5,865,169
Appointed Staff	\$	5,114,905
New Appointments	\$	663,028
Casual Payments (General)	\$	37,615
Casual Payments – Leave Relief	\$	31,960
Other Salary Expenditure	\$	17,661
Goods and Services (Cash Expenditure)	\$	1,500,667
Total Expenditure 2026	\$	7,365,836

Information Used

2026 Budget	May 2026
Verified Cash	Apr 2026

