



Department of  
Education

# PRIMARY STUDENT ENROLMENT FORM



**The Student Enrolment Form should be completed if you wish to accept an offer of a place at our school. The student's enrolment is complete once this form is submitted to the school with the necessary documentation.**

Family details should include the details of the parent/carer residing at the same address as the student. Details relating to parents or other carers not residing with the student may be included in other contact details. You will also need to complete a Student Health Care Summary. Please complete the forms in English. Please contact the school if you require assistance with translation.

Older devices and some smart devices may need Adobe Reader to use this form. A free version of Adobe Reader is available to download via <https://get.adobe.com/reader/>.

## SCHOOL NAME

School name

**Roebourne District High School**

Year Level entering

\_\_\_\_\_

## STUDENT DETAILS

Student surname \_\_\_\_\_

Legal surname (if different) \_\_\_\_\_

Previous Surname \_\_\_\_\_  
(if applicable)

1st Name \_\_\_\_\_ 2nd Name \_\_\_\_\_ 3rd Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Date of birth (dd/mm/yy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Gender ☐ Male ☐ Female ☐ Other

Residential Address \_\_\_\_\_

Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Car Registration (if applicable) \_\_\_\_\_

Student's Religion \_\_\_\_\_  
(if applicable)

Is the student to be withdrawn from religious instruction or activities? ☐ YES ☐ NO

## STUDENT DETAILS (Continued)

Is the student of Aboriginal or Torres Strait Islander origin?

- ☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander (TSI) ☐ Yes, both Aboriginal and TSI

Does the student belong to a language group? \_\_\_\_\_

Does the student speak a language other than English at home?

- ☐ No, English only ☐ Yes, Aboriginal English ☐ Yes, other language - please specify \_\_\_\_\_

(If more than one language, including an Aboriginal language, indicate the one that is spoken most often)

What was the first language spoken at home? \_\_\_\_\_

Does the student mainly speak English at home? ☐ YES ☐ NO

### EVIDENCE OF IMMUNISATION STATUS

The student's Australian Immunisation Register (AIR) Immunisation History Statement shows the immunisation status is:

- ☐ Up to date ☐ Not up to date ☐ The student has an Immunisation Certificate issued by the Chief Health Officer

## SIBLING DETAILS

Full Name/s of siblings attending this school

\_\_\_\_\_  
\_\_\_\_\_

Student lives with:

<input type="checkbox"/> Both Parents		
<input type="checkbox"/> Parent/Carer 1	Name _____	Relationship to student _____
<input type="checkbox"/> Parent/Carer 2	Name _____	Relationship to student _____
<input type="checkbox"/> Sibling 1	Name _____	Age _____
<input type="checkbox"/> Sibling 2	Name _____	Age _____
<input type="checkbox"/> Sibling 3	Name _____	Age _____

## RESIDENCY STATUS

Nationality (optional) \_\_\_\_\_ Country of Birth \_\_\_\_\_

Is the student an Australian citizen? ☐ YES ☐ NO

If No, Is the student a permanent resident of Australia? ☐ NO ☐ YES - If Yes, Visa Sub Class Number \_\_\_\_\_

Is the student a temporary resident of Australia? ☐ YES ☐ NO

If Yes, Date of Arrival in Australia \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Visa Sub Class Number \_\_\_\_\_

Visa Expiry Date (if applicable) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## PREVIOUS SCHOOL

Previous School \_\_\_\_\_

If previously enrolled in Home Education, specify the Education Region \_\_\_\_\_

## DISABILITY

Does the student have a disability?

☐ YES ☐ NO

If Yes, please specify

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Please tick if you can provide documentation about (The school will request copies of this information)

☐ Autism

☐ Physical Disability

☐ Deaf or Hard of Hearing

☐ Severe Mental Disorder

☐ Global Developmental Delay (prior to age 6)

☐ Specific Speech and/or Language Impairment

☐ Intellectual Disability

☐ Vision Impairment

☐ Other, please specify

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## CONFIDENTIAL INFORMATION

Is this student subject to any court orders in respect of their care, welfare and development or access restrictions?

☐ YES ☐ NO

If YES, please specify and attach supporting documentation. \_\_\_\_\_

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Does the family or student have a Health Care Card?

☐ YES ☐ NO

If Yes, please provide card number \_\_\_\_\_ Expiry Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Is this student in the care of Director General of the Department of Communities - Child Protection and Family Support (CPFS)?

☐ NO ☐ YES - If YES, please specify the name of the CPFS Case Manager, their CPFS District and their contact phone number.

District \_\_\_\_\_

Name \_\_\_\_\_ Contact Number \_\_\_\_\_

Does the student receive any of the following allowances? (Check the boxes that apply)

☐ Secondary Assistance ☐ Youth Allowance ☐ Assistance for Isolated Children (AIC) ☐ Abstudy

## PARENT / CARER 1 DETAILS

Title	_____	First Name	_____
Surname	_____		
Relationship to the student	_____		
Date of birth (dd/mm/yy)	____ / ____ / ____	Gender	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other
Postal Address (if different from student residential address)	_____		Postcode _____
Telephone	_____	Mobile Number	_____
Email Address	_____		

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

### Does Parent/Carer 1 speak a language other than English at home?

☐ NO, English only ☐ YES, other - please specify \_\_\_\_\_

(If more than one language, indicate the one that is spoken most often)

### What is the highest year of school Parent/Carer 1 has completed?

<input type="radio"/> Year 12 or equivalent	<input type="radio"/> Year 11 or equivalent
<input type="radio"/> Year 10 or equivalent	<input type="radio"/> Year 9 or equivalent or below

(If you did not attend school, mark 'Year 9 or equivalent or below')

### What is the level of the highest qualification Parent/Carer 1 has completed?

<input type="radio"/> Bachelor degree or above	<input type="radio"/> Advanced diploma/Diploma
<input type="radio"/> Certificate I to IV (including trade certificate)	<input type="radio"/> No non-school qualification

### What is the occupation group for Parent/Carer 1?

(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

- ☐ 1. Senior Management in large business organisation, government administration & defence, and qualified professionals
- ☐ 2. Other business managers, arts/media/sportspersons & associate professionals
- ☐ 3. Tradesmen/women, clerks and skilled office, sales & service staff
- ☐ 4. Machine operators, hospitality staff, assistants, labourers and related workers
- ☐ 8. Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation.  
If you have not been in paid work in the last 12 month, enter '8'.)

## PARENT / CARER 2 DETAILS

Title \_\_\_\_\_ First Name \_\_\_\_\_

Surname \_\_\_\_\_

Relationship to the student \_\_\_\_\_

Date of birth (dd/mm/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gender ☒ Male ☐ Female ☐ Other

Postal Address \_\_\_\_\_  
(if different from student residential address) \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Mobile Number \_\_\_\_\_

Email Address \_\_\_\_\_

All parents across Australia, no matter which school their child attends, are asked to provide information about their background. Providing this information is voluntary but your information will help the Department of Education ensure that all students are being well served by our public schools.

**Does Parent/Carer 2 speak a language other than English at home?**

☒ NO, English only ☐ YES, other - please specify \_\_\_\_\_

(If more than one language, indicate the one that is spoken most often)

**What is the highest year of school Parent/Carer 2 has completed?**

☒ Year 12 or equivalent ☐ Year 11 or equivalent  
☐ Year 10 or equivalent ☐ Year 9 or equivalent or below

(If you did not attend school, mark 'Year 9 or equivalent or below')

**What is the level of the highest qualification Parent/Carer 2 has completed?**

☒ Bachelor degree or above ☐ Advanced diploma/Diploma  
☐ Certificate I to IV (including trade certificate) ☐ No non-school qualification

**What is the occupation group for Parent/Carer 2?**

(Refer to Attachment 'Parent Occupation Groupings' for more information regarding the categories)

- ☒ 1. Senior Management in large business organisation, government administration & defence, and qualified professionals
- ☐ 2. Other business managers, arts/media/sportspersons & associate professionals
- ☐ 3. Tradesmen/women, clerks and skilled office, sales & service staff
- ☐ 4. Machine operators, hospitality staff, assistants, labourers and related workers
- ☐ 8. Unemployed, Retired, Student

(If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation.  
If you have not been in paid work in the last 12 month, enter '8'.)

## OTHER FAMILY DETAILS

If applicable, please talk to your school about:

- arrangements for the payment of contributions or charges;
- distribution of information, including student reports and newsletters

## OTHER CONTACT DETAILS (People other than Parent/Carer 1 and Parent/Carer 2 who may be contacted in an emergency.)

### CONTACT 1:

Title \_\_\_\_\_ First Name \_\_\_\_\_

Surname \_\_\_\_\_

Relationship to the student \_\_\_\_\_

Postal Address \_\_\_\_\_  
*(if different from student residential address)*

Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Mobile Number \_\_\_\_\_

Email Address \_\_\_\_\_

### CONTACT 2:

Title \_\_\_\_\_ First Name \_\_\_\_\_

Surname \_\_\_\_\_

Relationship to the student \_\_\_\_\_

Postal Address \_\_\_\_\_  
*(if different from student residential address)*

Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Mobile Number \_\_\_\_\_

Email Address \_\_\_\_\_

## PRIVACY AND DECLARATION

**Please tick to confirm:**

*I understand:*

- ☐ that the student's enrolment information is confidential and will be kept as required by the Department of Education's record keeping procedures.
- ☐ that information on the Enrolment Form will be used to meet the Department of Education's reporting requirements to other Government departments or agencies. This includes providing the Department of Health with my child's immunisation status as requested.

*I declare:*

- ☐ This is the only enrolment I have made for the student.
- ☐ I understand that I am required to notify the school as soon as any of the enrolment details for the student change.
- ☐ I understand that if I provide false or misleading information the student's enrolment may be reconsidered or cancelled.
- ☐ I have provided all documentation available to me.

**Name of person enrolling student**

**Title** \_\_\_\_\_ **First Name** \_\_\_\_\_

**Surname** \_\_\_\_\_

**Relationship to the student** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

*(Independent minors and those aged 18 years or older may sign on their own behalf)*

- ☐ If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

## APPROVAL OF PRINCIPAL OR DELEGATE

**Principal's approval**      Enrolment approved      ☐ YES   ☐ NO

**Signature** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## OFFICE USE ONLY

Student's official documentation all sighted

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

☐ YES ☐ NO

☐ Birth certificate

☐ Passport

☐ Visa document/s

☐ Other, please specify

Year/Form/Class \_\_\_\_\_

House Faction \_\_\_\_\_

Student's Residency status ☐ Australian citizen

☐ Permanent resident

☐ Temporary resident

International Fee Paying

☐ YES ☐ NO

Entry Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Previous School

LOTE Stage \_\_\_\_\_

Records received

☐ YES ☐ NO

Contributions/Charges Billing  PG1 (%)

PG2 (%)

Other (%)

School records  
(including reports, to be sent to)

PG1

PG2

Other

AIR Immunisation History Statement provided

☐ YES ☐ NO

Date of issue \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Immunisation status is  Up to date  Not up to date

Date AIR sighted \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If not up to date, additional request/s for documentation on date/s:

Immunisation Certificate issued by the Chief Health Officer

☐ YES ☐ NO

Kindergarten eligibility for immunisation exemption: \_\_\_\_\_ Code \_\_\_\_\_

Enrolment approved by Principal ☐ YES

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

NO

Entered on School Information system by \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Student leaves school (Date) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Advice of Transfer (Date) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Destination \_\_\_\_\_

Records received from transferring school ☐ YES ☐ NO

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_



Relates to questions in Parent/Carer 1 and Parent/Carer 2 sections in this form

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<b>Senior management in large business organisation government administration &amp; defence, and qualified professionals</b>	<b>Other business managers, arts/media/sportspersons and associate professionals</b>	<b>Tradesmen/women, clerks and skilled office, sales and service staff</b>	<b>Machine operators, hospitality staff, assistants, labourers and related workers</b>
<p><b>Senior executive/ manager / department head</b> in industry, commerce, media or other large organisation.</p> <p><b>Public service manager</b> (section head or above), regional director, health/ education/police/ fire services administrator.</p> <p><b>Other administrator</b> [school Principal, faculty head/dean, library/museum/gallery director, research facility director].</p> <p><b>Defence Forces</b> Commissioned Officer.</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional.</p> <p><b>Business</b> [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].</p> <p><b>Air/sea transport</b> [aircraft/ships captain/officer/ pilot, flight officer, flying instructor, air traffic controller].</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p><b>Specialist manager</b> [finance/ engineering/production/ personnel/ industrial relations/ sales/marketing].</p> <p><b>Financial services manager</b> [bank branch manager, finance/ investment/insurance broker, credit/loans officer].</p> <p><b>Retail sales/services manager</b> [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].</p> <p><b>Arts/media/sports</b> [musician, actor, dancer, painter, potter, sculptor, journalist, author]. or media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official].</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional.</p> <p><b>Business/administration</b> [recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer.</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/ women are included in this group.</p> <p><b>Clerks</b> [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/ filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk].</p> <p><b>Skilled office, sales and service staff</b></p> <p><b>Office</b> [secretary, personal assistant, desktop publishing operator, switchboard operator].</p> <p><b>Sales</b> [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].</p> <p><b>Service</b> [aged/disabled/refuge/ child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/ supervisor].</p>	<p><b>Drivers, mobile plant, production/ processing machinery and other machinery operators</b></p> <p><b>Hospitality staff</b> [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].</p> <p><b>Office assistants, sales assistants and other assistants</b></p> <p><b>Office</b> [typist, word processing/ data entry/business machine operator, receptionist, office assistant].</p> <p><b>Sales</b> [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].</p> <p><b>Assistant/aide</b> [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].</p> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces</b> ranks below senior NCO not included in other groups.</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].</p> <p><b>Other worker</b> [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories.





# FORM 1

## STUDENT HEALTH CARE SUMMARY

### SECTION A

Year \_\_\_\_\_ Form \_\_\_\_\_ Teacher \_\_\_\_\_

Student's name \_\_\_\_\_

Date of birth (dd/mm/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Gender ☒ Male ☐ Female ☐ Not Specified

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

### FAMILY CONTACT DETAILS

Name \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Telephone (Work) \_\_\_\_\_

Telephone (Mobile) \_\_\_\_\_

Name \_\_\_\_\_

Relationship to student \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_ Telephone (Work) \_\_\_\_\_

Telephone (Mobile) \_\_\_\_\_

## MEDICAL DETAILS

Medical practice \_\_\_\_\_

Doctor 1 \_\_\_\_\_ Telephone \_\_\_\_\_

Doctor 2 \_\_\_\_\_ Telephone \_\_\_\_\_

Do you have ambulance insurance? ☒ YES ☐ NO - If yes, specify insurance provider:

If there is a medical emergency, parents/carers are expected to meet the cost of an ambulance.

List any essential information that could affect your child in an emergency e.g. allergy to penicillin.

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Medicare Card number \_\_\_\_\_

Medicare Card Individual  
Reference Number (IRN) \_\_\_\_\_

Expiry date (dd/mm/yy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## ADMINISTRATION OF MEDICATION

Written authorisation must be provided for staff to administer any form of medication at school.

**Long term medication** – Complete the *Medication section* of the relevant health care plan – see below.

**Short term medication** – Request an *Administration of Medication form* to complete and return to the Principal or class teacher.

Note: All medication required must be supplied by parents/carers.

## INFORMED CONSENT

**Your child's health care information will be shared with staff on a need to know basis unless otherwise stated.**

Do you give permission for the school to share your child's health care information? ☒ YES ☐ NO

Note: If your child is enrolled in a TAFE, PEAC or an alternative education program, this includes the transfer of their health care information to the principal or manager of that program.

If no, and the information is to be restricted, who can be informed of your child's health care information?

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Does your child have one or more health condition(s) that will require support from school staff? (Check the box that applies)

☐ NO - Sign below and return *Section A* of this form to the school office. If your child's requirements change, please notify the school.

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

☐ If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

☐ YES - Complete the remainder of this form and return to the school office. You will be given additional forms to complete.

List your child's health condition(s)

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## SECTION B

**IN THE FOLLOWING TABLE, PLEASE INDICATE YOUR CHILD'S CONDITION(S) WHICH REQUIRE THE SUPPORT OF SCHOOL STAFF.**  
(In response to the information below, you will be given further forms for specific health conditions to complete)

**Health conditions** (Check the box that applies)

- ☐ Severe Allergy/Anaphylaxis  
☐ Minor and Moderate Allergies  
☐ Diabetes  
☐ Seizures  
☐ Asthma  
☐ Activities of Daily Living  
☐ **Other Conditions or Needs** (Please specify below)

**Will school staff require specific training to support your child?**

- ☐ YES ☐ NO  
☐ YES ☐ NO  
☐ YES ☐ NO  
☐ YES ☐ NO  
☐ YES ☐ NO  
☐ YES ☐ NO  
☐ YES ☐ NO

**Has your child's Medical Practitioner provided a health care plan to assist the school to manage the condition?**

☐ YES ☐ NO - If yes, advise the Principal:

If you have ticked Yes for specific staff training, please discuss the type of training needed with the Principal.

## SECTION C - CONSENT FOR PHOTO IDENTIFICATION ON YOUR CHILD'S HEALTH CARE PLAN

If your child has a condition where an emergency may occur, please indicate whether you give consent for staff to place your child's medical details and photo on view to provide immediate identification.

**I give permission for my child's medical details and photo to be on view for staff.**

☐ YES ☐ NO

If yes, please attach photo to the relevant health care plan(s).

## SECTION D - MEDIC ALERT INFORMATION

**Does your child have a Medic Alert bracelet or pendant?**

☐ YES ☐ NO - If yes, provide details below:

Parent/Carer Signature \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Parent/Carer Name \_\_\_\_\_

☐ If you are completing this form online and are unable to sign this form please check this box to confirm the above information is true and correct. Note: In the event that statements made in this application later prove to be false or misleading this application may be declined. Information supplied may need to be checked by the school.

**ON COMPLETION OF THIS FORM, PLEASE REQUEST AND COMPLETE THE RELEVANT HEALTH CARE PLANS.**

Note: Where appropriate students should be encouraged to participate in their health care planning.

### OFFICE USE ONLY

**Does the child have an allergy that needs to be flagged on SIS?**

☐ YES ☐ NO

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Have relevant health care plans been issued to the parent?**

☐ YES ☐ NO

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Has the Principal been informed if:**

specific training is required to support the student?

☐ YES ☐ NO

the student's health care information is to be restricted?

☐ YES ☐ NO

Date Student Health Care Summary was completed and uploaded on SIS:

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_





# Roebourne District High School

Roebourne District High School  
Fraser Street, Roebourne  
PH: 9182 3300

## Request for Medical Information - Parent/Guardian Consent

I (parent/guardian name), \_\_\_\_\_ give Roebourne District High School consent to request medical and/or disability information from Mawarnkarra Health Service, Roebourne WA 6718.

Child name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

This information includes and is not limited to:

- Patient Summaries
- Immunisation Statements
- Diagnosis reports
- Audiograms and/or audiologist reports
- Medication lists
- Medical emergency response plans
- Mental health plans
- Chronic disease plans
- NDIS plans

I understand that this information will be used by the school for medical, health and/or disability planning and to access services and resources to support the student's educational needs, such as:

- Identifying and responding effectively to early signs of health or developmental concerns through school level planning.
- Developing school health care and/or risk management plan for students
- Applying for disability resourcing
- Making referrals to other support agencies or services.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

### Information Sharing & Confidentiality

Information will be securely stored in accordance with the Department of Education Records Management policy.

Elizabeth Ritchie  
PRINCIPAL, Roebourne District High School





## GENERAL CONSENT FORM



At **Roebourne District High School** we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program. At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

**Name of Student:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Year/Class:** \_\_\_\_\_

### MEDIA CONSENT

Children's images and/or their work are often published to recognise excellence or effort and may appear in newspapers, on the internet, in newsletters or on film or video. Their names may also be included but no contact details are provided. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.

☐ **Yes** - I give consent to my child to have his/her image and/or work published as described above.

☐ **No** - I do not give consent. In addition, see Appendix F of the Student's online policy.

### INTERNET ACCESS

Student access to the internet is provided in accordance with the school policy (available from the office or school website). Student access is contingent on abiding by the users' Code of Conduct.

☐ **Yes** - my child has permission to access the internet in accordance with school policy.

☐ **No** - I do not give consent. In addition, see the School's policy and the Student's online policy.

### VIEWING CONSENT

Children often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission.

☐ **Yes** - I consent to my child viewing items with a 'PG' rating if deemed suitable by the teacher and school administration.

☐ **No** - I do not give consent.

### LOCAL EXCURSIONS

Children occasionally walk or travel in a school vehicle to local Roebourne town sites for minor excursions under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion.

☐ **Yes** - I consent to my child participating in teacher supervised local excursions which may involve short walks to and from the school.

☐ **No** - I do not give consent.

### **MEDICAL**

Children sometimes need basic medical attention i.e. band aids or medicated creams applied to small cuts and wounds. This can be provided by school staff. However if the wound is slightly more serious and needs the attention of a nurse or if your child is sick and the school is unable to contact parents/caregivers he/she will be taken to Mawarnkarra Health Service.

☐ Yes, I consent to my child being taken to receive medical attention at AMS.

☐ No, I do not give consent.

### **NGAARDA MEDIA – Roebourne Radio School Hour**

Throughout the school year students have the opportunity to host an hourly school radio show on Thursday's at Ngaarda Media from 9:30am-10:30am. Each week 2-3 students from one class will host the show with the assistance of staff. This program enhances the students' arts and culture lessons by providing them with opportunities to learn to research and write a script, speak with confidence, improvise and learn the technical elements of media in a professional setting.

☐ **Yes** - I consent to my child hosting the Ngaarda Media – Roebourne School Hour

☐ **No** - I do not give consent.

### **MOBILE PHONE POLICY**

No Mobile phones, earbuds/headphones are permitted to be used by students at RDHS from the time students arrive at school until they leave.

**Please initial to confirm you have read the above statement:** \_\_\_\_\_

**Name of person signing the consent form:**

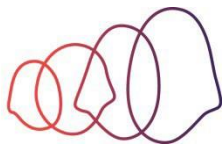
**First Name:** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Relationship to student:** \_\_\_\_\_

**(e.g. parent / guardian / responsible person)**



Please complete **One form per child** in **pen** and **return to your child's school**

This consent form covers your child being seen by the Telethon Speech & Hearing for a hearing screen.

## What is involved?

The Ear Health Program Officer will do the following:-

- Examination of the ears.
- Middle ear pressure test.
- Hearing screens

Based on the results we will arrange one of the following if required:

- A recommendation for further review,
- A referral to an Ear, Nose & Throat (ENT) specialist,
- A referral to Australian Hearing (if hearing aids are required).

## How can these tests help my child?

- Many children have ear problems from soon after birth. **If left untreated, this has a huge impact on listening and learning for their whole life.**
- Getting help early on can make a big difference. **If children have healthy ears, they can hear and learn better.**
- Many teachers tell us about **improved behaviour at school.**

By consenting to have your child's results included in research data collection, you'll be helping us develop targeted programs and track hearing issues.

- 
- I have read and understood the information about the service offered.
  - I have asked any questions I may have and I am happy with the answers.
  - I understand that we can pull out of this program at any time.
  - I give permission to obtain and exchange information with health professionals including doctors, specialists, therapists and other hearing/health agencies concerning my child. I will be informed in advance wherever possible.

**Please Note:** All information is stored and cared for in accordance with National Privacy Principles.

**PLEASE TURN OVER >>>>>**

I \_\_\_\_\_ (Parent/legal guardian) give consent for my child to take part in the Clontarf Ear Health Program.

☐ I consent for my child's results to be included anonymously into Telethon Speech & Hearing research data collection.

☐ I consent for my child's results to be shared with other parties involved in the care of my child including medical, allied health and teaching staff.

☐ I consent for my child's results to be included in their MyHealth Record

I can be contacted on Home phone \_\_\_\_\_ or Mobile phone \_\_\_\_\_ and/or Email \_\_\_\_\_

Name of Child: \_\_\_\_\_ Sex: M / F Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_ Postcode \_\_\_\_\_

School: \_\_\_\_\_ Medicare #: \_\_\_\_\_ Ref\_ Exp\_ / \_\_\_\_

Signature of ☐ Parent ☐ Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

My child is: ☐ Aboriginal ☐ Torres Strait Islander ☐ Both ☐ Neither

### **MEDICAL HISTORY** **(THIS INFORMATION IS IMPORTANT FOR THE Ear Health Program Officer)**

Has your child had operations on their ears? Yes ☐ No ☐ (Left ☐ Right ☐ Both ☐)

Is your child having any treatment now for their ears? Yes ☐ No ☐

**What type of Treatment?** \_\_\_\_\_

Treating Ear Specialist \_\_\_\_\_

Treating GP \_\_\_\_\_

Treating Hospital \_\_\_\_\_

Does your child have any allergies? Details:

Yes ☐ No ☐

Is there a family history of deafness? Details:

Yes ☐ No ☐

Were there any complications with the pregnancy or birth? Details:

Yes ☐ No ☐

Did your child suffer any major illnesses? Details:

Yes ☐ No ☐

Did your child pass the Newborn Hearing Screen?

Yes ☐ No ☐

Any other relevant details?

Yes ☐ No ☐

My child usually goes to GP/ Dr. \_\_\_\_\_

**Please return completed consent form to your child's school**

## CONSENT FOR SCHOOL SCREENING

Last name:

.....

First name:

.....

Date of Birth:

.....

Gender:

.....

School:

.....

Address:

.....

.....

Dear Parent/Guardian

School vision screening is very important in making sure a child stays healthy. With your consent, a Lions Outback Vision paediatric screener will examine your child's vision and refer accordingly with your consent.

If your child is uncomfortable or in pain, we will not continue with testing.

You may also receive a phone call, if we find anything of concern.

Please fill in this form and return it to the school the day before the proposed testing date below. If you want to speak with our vision screener, please contact us at the Lions Outback Vision on 9381 0802.

Your child's school screening date: .....

I ..... give permission

for .....

To have his/her eyes examined by health staff and allow staff to obtain, release and exchange reports and relevant information (written or verbal) with other agencies and individuals in relation to my child.

Relationship to child: ..... Phone: .....

Parent/Legal guardian signature: .....

PLEASE SIGN HERE &  
RETURN TO YOUR SCHOOL AS SOON AS POSSIBLE



## PHOTO CONSENT FORM

Photographic/video/audio/communication release

Date: \_\_\_\_\_ Community: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Brief Description: \_\_\_\_\_

\_\_\_\_\_

Name of staff: \_\_\_\_\_

**I authorise** Lions Outback Vision to take and use any photographs, video or sound recordings of me in any Lions Outback Vision publications, productions or presentations, including newspaper, brochures, promotional materials for public relations and advertising purposes.

**I agree** that the rights granted to Lions Outback Vision of this Photo Consent Form are perpetual and that I will not receive any payment, royalty or other consideration from Lions Outback Vision in connection with the making, use or storage of the Images and Recordings.

**I acknowledge and agree** that any Promotional Materials which refer to me, expressly or by implication, are, at the date of publication, made in good faith and are not intended to defame or offend me or bring me into disrepute and, to the best of Lions Outback Vision knowledge are true and correct.

**I agree** that Lions Outback Vision is the owner of the copyright in the Images and Recordings and the physical Images and Recordings: and

**I acknowledge** that a representative of Lions Outback Vision has explained the contents of this Photo Consent Form to me and I am signing this Photo Consent Form of my own free will, on the full understanding and comprehension of the terms of this Photo Consent Form.

**I understand** that images and recordings may appear in printed and electronic material for several years. Lions Outback Vision will take reasonable steps to prevent the images and recordings from appearing on material published after my death. I understand and agree, despite those efforts, the images and recordings may still be published or disseminated.

**I understand and agree to the terms and conditions of this consent form.**

Signature: \_\_\_\_\_



Roebourne District High School  
3 Fraser St, Roebourne WA 6718  
Phone: 9182 3300

## PARENT INFORMATION

Dear Parent/Carer/Guardian,

I am pleased to provide you with the following details regarding our excursion.

<b>Date:</b>	2024	<b>Class/Year Groups:</b>	PP – Year 12
<b>Departure time:</b>	8:30am	<b>Return time:</b>	2pm
<b>Excursion to:</b>	Roebourne Aquatic Centre	<b>Cost:</b>	InTerm Swimming \$12.50
<b>Excursion Leader:</b>	Katrina Padgurskis		
<b>Supervision provided:</b>	Students will be supervised by appropriately qualified staff including DOE Swimming Instructors, Aquatic Centre lifeguards, and RDHS Staff.		
<b>Travel details:</b>	Students will walk to the Aquatic Centre or travel in school vehicles if necessary.		
<b>Emergency contact and procedures:</b>	If you need to contact your child during the excursion, please contact the front office on 9182 3300. In the event of an emergency, staff and students will follow Emergency Plans in accordance with directions from Roebourne Aquatic Centre staff.		
<b>Anticipated Learning Outcomes:</b>	Students will improve their swimming skills, water safety knowledge, and learn the rules and regulations of safe play in water sports.		
<b>Activities:</b>	Back to School Breakfast – Friday, Term 1 Week 1 In-Term Swimming Program – Term 1 Week 2 PE Swimming Lessons – Term 1 Weeks 3-8, Term 4 Weeks 6-10 Faction Swimming Carnival – Friday, Term 1 Week 6 Pool Fun Day – Thursday, Term 4 Week 10		
<b>Special clothing required:</b>	Bathers, towel, change of clothes and thongs		
<b>Food and drink requirements:</b>	Nil required		

Please return completed form by 14<sup>th</sup> December 2023

Yours sincerely,

Katrina Padgurskis  
Excursion Leader

Ms Elizabeth Ritchie  
Principal

Date: 22/11/2023







## PARENT CONSENT FORM

<b>Child's name:</b>		<b>Class – Year:</b>	
<b>Excursion to:</b>	2024 Swimming Program		
<b>Student health considerations</b> If your child's medical condition has changed or your child has special needs, please provide full details and include any relevant medical details below:			
<b>Special considerations</b> If the proposed excursion poses additional health risks in addition to those identified in the Student Health Care Summary, please outline additional health risks below:  <i>e.g. if your child suffers from anaphylaxis there may be risks associated with the provision of meals and storage of an adrenaline auto injector at the appropriate temperature.</i>			
<b>Parent/carer/guardian consent:</b>			
I give permission for my child to receive medical treatment in case of emergency.			
I am aware that the school and its employees are not responsible for personal injuries or property damage that may occur on an excursion, unless the school or its employees are proven to be negligent.			
I understand that inappropriate behaviour may result in my child's participation being terminated.			

<b>Emergency Contact</b>			
Name		Name	
Day phone		Day phone	
Mobile		Mobile	
Relationship		Relationship	

I consent to

(Your child's name)

participating in  
in

the 2024 Swimming Program  
2024

**Parent/Carer/Guardian Name**

**Parent/Carer/Guardian**

**Signature**

**Date**



## WATER BASED ACTIVITY CONSENT FORM

The excursions will involve the following water based or swimming activities: [ ]

swimming skills development, water safety knowledge, rescue scenarios, water sport rules and regulations, including safe play

These activities will take place at: [Roebourne Aquatic Centre ]

### Water based or swimming activities response

Please indicate your child's swimming ability:

Department of Education swimming stage achieved: \_\_\_\_\_ Date achieved: \_\_\_\_\_

I am unsure ☐ (The school will contact you to discuss your child's swimming ability)

<b>1 Stage 1 - Beginner</b> 1 Enter water safely 2 Exhale in water 3 Open eyes under water 4 Submerge 5 Glide forward and recover 6 Float or glide backward and recover S1 Safety survival sequence number 1	<b>2 Stage 2 - Water discovery</b> 7 Glide forward and kick 3m 8 Glide backward, kick and recover 9 Swim 5m freestyle 10 Scull/tread water S2 Safety survival sequence number 2	<b>3 Stage 3 - Preliminary</b> 11 Swim 10m freestyle 12 Glide backward and kick 5m 13 Demonstrate breaststroke leg action 14 Demonstrate survival sculling 15 Demonstrate a forward roll (extension) S3 Safety survival sequence number 3
<b>4 Stage 4 - Water awareness</b> 16 Swim 15m freestyle 17 Swim 10m backstroke 18 Swim 10m survival backstroke, OR 19 Swim 5m breaststroke kick 20 Scull head first on back 21 Recover an object 22 Swim in deep water S4 Safety survival sequence number 4	<b>5 Stage 5 - Water sense</b> 23 Swim 25m freestyle 24 Swim 15m backstroke 25 Swim 15m survival backstroke, OR 26 Swim 15m breaststroke 27 Demonstrate a surface dive S5 Safety survival sequence number 5	<b>6 Stage 6 - Junior</b> 28 Swim continuously 50m freestyle OR • 25m freestyle and • 25m backstroke, or survival backstroke, or breaststroke 29 Swim 25m backstroke 30 Swim 25m survival backstroke 31 Swim 25m breaststroke 32 Demonstrate a dive entry S6 Safety survival sequence number 6
<b>7 Stage 7 - Intermediate</b> 33 Scull feet first on back 34 Demonstrate egg beater kick 35 Swim 150m • 25m backstroke • 50m breaststroke • 50m freestyle • 25m survival backstroke S7 Safety survival sequence number 7	<b>8 Stage 8 - Water wise</b> 36 Swim 25m sidestroke 37 Demonstrate dolphin kick (extension) 38 Swim 200m • 50m backstroke • 50m breaststroke • 50m freestyle • 25m survival backstroke • 25m sidestroke S8 Safety survival sequence number 8	<b>9 Stage 9 - Senior</b> 39 Swim 10m butterfly (extension) 40 Demonstrate a tumble turn (extension) 41 Swim 300m • 50m freestyle (or 25m butterfly and 25m freestyle) • 50m backstroke • 50m breaststroke • 50m freestyle • 50m sidestroke • 50m survival backstroke 42 Basic principals of CPR (extension) S9 Non-contact rescues (extension)

\*Stages 10 to 12 are Royal Life Saving Society of Australia awards. Stage 10 focuses on safety and survival abilities including clothed survival and personal fitness for survival and extends the student's range of swimming skills. Stages 11 and 12 involve further development of survival and swimming skills and endurance. Stage 12 provides a foundation for rescue awards.

I give permission for my child to participate in

- Back to School Breakfast
- In Term Swimming
- PE Swimming Lessons
- Swimming Carnival
- Pool Fun Day

Parent/Carer/Guardian Name: \_\_\_\_\_

Parent/Carer/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Dear Parents

Our school provides access to Department of Education online services. The Department's online services currently provide students with access to:

- individual email and calendar accounts;
- the internet, with all reasonable care taken by central office and schools to monitor and control students' access to websites while at school;
- online teaching and learning services such as Connect, web-conferencing and digital resources;
- online file storage and sharing services; and
- these online services at locations other than school.

If you agree to your child using these online services, please sign the Acceptable Use Agreement form and complete the permission slip attached to this letter. Please explain the content of the Acceptable Use Agreement to your child before the permission slip is signed.

**This form should be returned to school** so that an online services account can be created for your child.

Please note that while every reasonable effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

The Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and internet access records are discoverable in the event of legal action and are subject to provisions of the Freedom of Information Act 1992. ([www.foi.wa.gov.au](http://www.foi.wa.gov.au)). Once signed, the consent will remain effective until such time as you advise the school otherwise or this form is reviewed.

Yours sincerely,

Mrs Elizabeth Ritchie  
Principal

9 December 2022



# Roebourne District High School

## Information Communication Technology (ICT)

### Consent to Third Party Agreement K-12

Dear Parents/Caregivers,

The following Third-Party Services are being used in our school. These services require us to share some personal information about your child and require you to provide consent for each service before we can use it.

**The below services require notification of use, these services support the management systems within the school.** (Appendix G)

Name of Service	Type of service	What do I need to know	Further information
CNAP (including ANA) <a href="https://bestperformance.com.au/">https://bestperformance.com.au/</a> <a href="https://bestperformance.com.au/products/ana/">https://bestperformance.com.au/products/ana/</a>	Assessment  Teaching and Learning	<b>Information provided:</b> Nominated staff name, nominated staff email, school name, school address, student name, date of birth, class details, school year, student work, attendance (optional), behaviour (optional), profile or other photos (optional), gender, medical or health (optional), grades or performance.  <b>How the information is used:</b> CNAP provides educators with an online portal where teachers can analyse a cohort or student's strengths and weaknesses and build Australian Curriculum linked learning plans from this data.  <b>Where the information is stored:</b> Within Australia	<a href="https://bestperformance.com.au/wp-content/uploads/2019/04/Privacy-Policy-April-2019.pdf">https://bestperformance.com.au/wp-content/uploads/2019/04/Privacy-Policy-April-2019.pdf</a>
Fotoworks <a href="https://www.fotoworks.com.au/">https://www.fotoworks.com.au/</a>	School photography	<b>Information provided:</b> Staff/teacher: name Student: name, photos or videos These could fall in other data: school, class details  <b>How the information is used:</b> School photography service  <b>Where the information is stored:</b> Within Australia	<a href="https://www.fotoworks.com.au/privacy">https://www.fotoworks.com.au/privacy</a>  <a href="https://www.fotoworks.com.au/termsconditions">https://www.fotoworks.com.au/termsconditions</a>
iDoceo <a href="https://www.idoceo.net/index.php/en/">https://www.idoceo.net/index.php/en/</a>	Teaching and Learning  Assessment	<b>Information Provided</b> Student: name, home address, telephone, email, date of birth, work/content, attendance, photos or videos, grades or performance data, other data Parent: name, contact information  <b>How the information is used:</b> Lesson planner and assessments  <b>Where the information is stored:</b> Within Australia	<a href="https://www.idoceo.net/index.php/en/?option=com_content&amp;view=article&amp;id=172">https://www.idoceo.net/index.php/en/?option=com_content&amp;view=article&amp;id=172</a>
Kiddo Challenge <a href="https://kiddo.edu.au/kiddo-challenge-0">https://kiddo.edu.au/kiddo-challenge-0</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name, email Student: name, date of birth, gender, grades or performance data. Parent: name, contact information Other data: school  <b>How the information is used:</b> Online Fundamental Movement Skill Assessment and Reporting tool.  <b>Where the information is stored:</b> Within Australia	<a href="https://kiddo.edu.au/privacy-policy">https://kiddo.edu.au/privacy-policy</a>  <a href="https://kiddo.edu.au/terms-and-conditions-0">https://kiddo.edu.au/terms-and-conditions-0</a>
Maths Pathway <a href="https://mathspathway.com/">https://mathspathway.com/</a>	Assessment  Teaching and Learning	<b>Information provided:</b> Student name, email, username, year level, grade and performance data. Class details and school name  <b>How the information is used:</b> Maths Pathway allows teachers to identify areas for development; assign personalised curriculum-aligned mathematics content to students; and receive data regarding student progress.  <b>Where the information is stored:</b> Outside Australia	<a href="https://mathspathway.com/">https://mathspathway.com/</a>  <a href="https://help.mathspathway.com/hc/en-us/articles/217301807-Privacy-Security-Terms-and-Conditions">https://help.mathspathway.com/hc/en-us/articles/217301807-Privacy-Security-Terms-and-Conditions</a>

MSP Photography <a href="https://www.msp.com.au/">https://www.msp.com.au/</a>	School photography	<b>Information provided:</b> Staff/teacher: name Student: name, date of birth, work/content, photos or videos Parent: name Other data: school <b>How the information is used:</b> School photography service. <b>Where the information is stored:</b> Within Australia	<a href="https://www.msp.com.au/privacy-policy/">https://www.msp.com.au/privacy-policy/</a>
Oliver <a href="https://www.softlinkint.com.au/edu/">https://www.softlinkint.com.au/edu/</a>	Library Management System	<b>Information provided:</b> Student name, class, school, and student email. <b>How the information is used:</b> To provide a profile for students in order to borrow books and communicate with the librarian. <b>Where the information is stored:</b> Sydney, Australia.	<a href="http://www.educationsoftware.com/privacy-policy/">www.educationsoftware.com/privacy-policy/</a>  Link to service terms of use e.g. <a href="http://www.educationsoftware.com.au">www.educationsoftware.com.au</a>
Papercut Cloud <a href="https://www.papercut.com/">https://www.papercut.com/</a>	Print management software	<b>Information provided:</b> Student name School name <b>How the information is used:</b> Print management software to minimize waste while having a secure and easy printing experience. <b>Where the information is stored:</b> Within Australia	<a href="https://views.papercut.com/terms-of-service/">https://views.papercut.com/terms-of-service/</a>  <a href="https://www.papercut.com/privacy-policy/">https://www.papercut.com/privacy-policy/</a>
Pic Collage <a href="https://piccollage.com/">https://piccollage.com/</a>	Teaching and Learning	<b>Information provided:</b> Student: name email work/content <b>How the information is used:</b> Add shortened description. <b>Where the information is stored:</b> Within Australia	<a href="https://picc.co/privacy">https://picc.co/privacy</a>  <a href="https://picc.co/tos">https://picc.co/tos</a>
Procreate <a href="https://procreate.art/">https://procreate.art/</a>	Teaching and Learning	<b>Information provided:</b> Student: work/content, photos or videos <b>How the information is used:</b> Digital illustration application <b>Where the information is stored:</b> Within Australia	<a href="https://procreate.art/privacy-policy">https://procreate.art/privacy-policy</a>  <a href="https://procreate.art/terms-conditions">https://procreate.art/terms-conditions</a>
Passtab <a href="https://passtab.com/">https://passtab.com/</a>	Student and visitor management system  App	<b>Information provided:</b> Student name, student email, date of birth, school, class details, school year, attendance (late arrivals and early leavers), profile or other photos (visitor option) and medical or health (sick bay visit option). <b>How the information is used:</b> This is a visitor and student management system. <b>Where the information is stored:</b> Within Australia	<a href="http://Qasstab.com/Privact.html">http://Qasstab.com/Privact.html</a>
Skillsroad/ Kentico CMS <a href="https://www.skillsroad.com.au/">https://www.skillsroad.com.au/</a>	Online Careers platform.	<b>Information provided:</b> Staff/teacher: name, email, personal information, other data Student: name, home address, telephone, email, date of birth, gender, geolocation data, other data Parent: name, contact information, other data ( <i>list if provided</i> ) Other data: school <b>How the information is used:</b> Online Careers platform. <b>Where the information is stored:</b> Within Australia	<a href="https://www.skillsroad.com.au/website/privacy">https://www.skillsroad.com.au/website/privacy</a>  <a href="https://www.skillsroad.com.au/website/terms">https://www.skillsroad.com.au/website/terms</a>
Zoom <a href="https://zoom.us/">https://zoom.us/</a>	Web conferencing	<b>Information provided:</b> Staff/teacher: name, email, personal information Student: name, email, photos or videos, other data These could fall in other data: school <b>How the information is used:</b> Web conferencing platform. <b>Where the information is stored:</b> Within Australia	<a href="https://zoom.us/terms">https://zoom.us/terms</a>  <a href="https://zoom.us/docs/en-us/schools-privacy-statement.html">https://zoom.us/docs/en-us/schools-privacy-statement.html</a>  <a href="https://zoom.us/privacy">https://zoom.us/privacy</a>

**Consent Needed:** Please sign below to give bundled consent for the following services. (Appendix H)

Name of Service	Type of service	What do I need to know	Further information
Apple (Clips, Garage Band, iMovie, Keynote, Numbers, Pages) <a href="https://www.apple.com/au">https://www.apple.com/au</a>	Assessment Teaching and Learning	<b>Information provided:</b> Staff/teacher name · Student email · Student work/content · Student grades or performance data · School name · Class details Staff/teacher email · Student name · Student photos or videos · Student other data · School year · Student Username  <b>How the information is used:</b> Includes Apple School Manager, pre-loaded applications and additional modules on a Managed Apple ID.  <b>Where the information is stored:</b> Within Australia	<a href="https://www.apple.com/au/privacy/">https://www.apple.com/au/privacy/</a> <a href="https://school.apple.com/">https://school.apple.com/</a>
Adobe Creative Cloud for Education <a href="https://www.adobe.com/au/creativecloud/buy/education.html">https://www.adobe.com/au/creativecloud/buy/education.html</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name and email Student: name and email Parent: name and contact information <b>How the information is used:</b> Includes Creative Cloud “All Apps” Education K-12 2020  <b>Where the information is stored:</b> Outside Australia	<a href="https://www.adobe.com/au/privacy/policy.html">https://www.adobe.com/au/privacy/policy.html</a>  <a href="https://www.adobe.com/au/legal/terms.html">https://www.adobe.com/au/legal/terms.html</a>
ACER Assessment of Language Competency (ALC) <a href="https://www.acer.org/au/alc">https://www.acer.org/au/alc</a>	Assessment and Reporting Curriculum resources and activities Languages	<b>Information provided:</b> Student name, email, work/content, gender, date of birth, grades/performance, student other data <b>How the information is used:</b> An online tool for measuring the ability of your language learners  <b>Where the information is stored:</b> Within Australia	<a href="https://www.acer.org/online-terms-of-use">https://www.acer.org/online-terms-of-use</a>  <a href="https://www.acer.org/privacy">https://www.acer.org/privacy</a>
Arduino Create <a href="https://www.arduino.cc/en/main/create">https://www.arduino.cc/en/main/create</a>	Teaching and Learning References & Resources	<b>Information provided:</b> Staff/teacher: name, email Student: email, work/content Parent: name, contact information Other data: school <b>How the information is used:</b> Write code, access content, configure boards and share projects.  <b>Where the information is stored:</b> Outside Australia	<a href="https://www.arduino.cc/en/privacy-policy">https://www.arduino.cc/en/privacy-policy</a>  <a href="https://www.arduino.cc/en/terms-conditions">https://www.arduino.cc/en/terms-conditions</a>
Brain Pop – Creative Coding <a href="https://about.brainpop.com/coding/">https://about.brainpop.com/coding/</a>	Coding and Programming software Teaching and Learning	<b>Information provided:</b> Student name Student work/ content <b>How the information is used:</b> Coding projects platform <b>Where the information is stored:</b> Outside Australia	<a href="https://www.brainpop.com/about/terms_of_use/">https://www.brainpop.com/about/terms_of_use/</a>  <a href="https://www.brainpop.com/about/privacy_policy/">https://www.brainpop.com/about/privacy_policy/</a> <a href="https://www.clickview.com.au/">https://www.clickview.com.au/</a>
Book Creator <a href="https://bookcreator.com/">https://bookcreator.com/</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name and email Student: name, email, work/content, photos or videos and other data)  <b>How the information is used:</b> Tool used for creating digital books  <b>Where the information is stored:</b> Outside Australia	<a href="https://bookcreator.com/terms-of-service/">https://bookcreator.com/terms-of-service/</a>  <a href="https://bookcreator.com/pp-row/">https://bookcreator.com/pp-row/</a>  This service enables students to upload content. Teachers should supervise students to ensure they only upload personally identifiable content, including photos that are required.
Bridge by Artive <a href="https://artive.com/about/">https://artive.com/about/</a>	Teaching and Learning References & Resources	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content, photos or videos Other data: school <b>How the information is used:</b> An AR tool to create new dimensions of art by linking classical with digital art.  <b>Where the information is stored:</b> Outside Australia	<a href="https://artive.com/privacy-policy/">https://artive.com/privacy-policy/</a>  <a href="https://artive.com/terms-and-conditions/">https://artive.com/terms-and-conditions/</a>
Canva <a href="https://www.canva.com/education/">https://www.canva.com/education/</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content, photos or videos Other data: school <b>How the information is used:</b> Creative design and presentation tools.	<a href="https://about.canva.com/terms-of-use/">https://about.canva.com/terms-of-use/</a>  <a href="https://www.canva.com/policies/privacy-policy/">https://www.canva.com/policies/privacy-policy/</a>

		<b>Where the information is stored:</b> Outside Australia	
Code.org <a href="https://code.org/">https://code.org/</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content, photos or videos, gender, other Other data: school, class details, school year, student username <b>How the information is used:</b> Coding, Scripting, Programming; Online learning, Online courses. <b>Where the information is stored:</b> Outside Australia	<a href="https://code.org/tos">https://code.org/tos</a>
Classcraft <a href="https://www.classcraft.com/">https://www.classcraft.com/</a>	Teaching and Learning Classroom management Gamification	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content, attendance, other data Parent: name, contact information Other data: school <b>How the information is used:</b> Game based approach to teaching and learning. <b>Where the information is stored:</b> Outside Australia	<a href="https://www.classcraft.com/privacy-policy/">https://www.classcraft.com/privacy-policy/</a> <a href="https://www.classcraft.com/terms-of-use/#teacher">https://www.classcraft.com/terms-of-use/#teacher</a>
Class Creator <a href="https://app.classcreator.io/">https://app.classcreator.io/</a>	School Management System School Administration System	<b>Information provided:</b> Student name, medical details, behaviour, work/content, grade or performance data, gender School name, class details <b>How the information is used:</b> Class creation software designed to assist schools to streamline their existing student placement process <b>Where the information is stored:</b> Within Australia	<a href="https://www.classcreator.io/terms-conditions?hsLang=en">https://www.classcreator.io/terms-conditions?hsLang=en</a> <a href="https://www.classcreator.io/privacy-policy?hsLang=en">https://www.classcreator.io/privacy-policy?hsLang=en</a>
Class Dojo <a href="https://www.classdojo.com/">https://www.classdojo.com/</a>	Teaching and Learning School and class communication	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content, behaviour, photos or videos Parent: name, contact information <b>How the information is used:</b> School communication platform that includes student portfolios and behavioural management. <b>Where the information is stored:</b> Outside Australia	<a href="https://www.classdojo.com/privacycenter/">https://www.classdojo.com/privacycenter/</a> <a href="https://www.classdojo.com/terms/">https://www.classdojo.com/terms/</a>
Click View <a href="https://www.clickview.com.au/">https://www.clickview.com.au/</a>	Curriculum resources and activities Video Library TV Streaming Video editing and production	<b>Information provided:</b> Student name, work, year level, email, photos or videos, username School name <b>How the information is used:</b> Curriculum aligned video and interactive content for teachers and students. <b>Where the information is stored:</b> Within Australia	<a href="https://www.clickview.com.au/terms-and-conditions/">https://www.clickview.com.au/terms-and-conditions/</a> <a href="https://www.clickview.com.au/privacy-policy/">https://www.clickview.com.au/privacy-policy/</a>
Dropbox <a href="https://www.dropbox.com/?landing=dbv2">https://www.dropbox.com/?landing=dbv2</a>	File sharing Media streaming Educational Resources	<b>Information provided:</b> Student name, home address, email, telephone number <b>How the information is used:</b> File sharing and cloud storage platform <b>Where the information is stored:</b> Within Australia	<a href="https://www.dropbox.com/terms">https://www.dropbox.com/terms</a> <a href="https://www.dropbox.com/privacy">https://www.dropbox.com/privacy</a>
Education.com <a href="https://www.education.com/">https://www.education.com/</a>	Teaching and Learning References & Resources	<b>Information provided:</b> Staff/teacher: name, email Student: name, work/content, geolocation data, grades or performance data Parent: name, contact information Other data: school <b>How the information is used:</b> Add shortened description. <b>Where the information is stored:</b> Within Australia Outside Australia	<a href="https://www.education.com/privacy/?cid=11.2192">https://www.education.com/privacy/?cid=11.2192</a> <a href="https://www.education.com/terms-of-use/?cid=11.2194">https://www.education.com/terms-of-use/?cid=11.2194</a>
Explain Everything <a href="https://explaineverything.com/">https://explaineverything.com/</a>	Collaboration tools Content creation Presentation tools	<b>Information provided:</b> Student name, work, email, username, image Class details School name Country <b>How the information is used:</b>	<a href="https://explaineverything.com/terms-of-use/">https://explaineverything.com/terms-of-use/</a> <a href="https://explaineverything.com/privacy-policy/">https://explaineverything.com/privacy-policy/</a>



		<p>An interactive whiteboard and presentation application with recording and collaboration features designed for projects and ideas sharing. This application can be used online for content creation and storage, real-time project collaboration and sharing; or offline for content creation only.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	
<p>Game Maker Studio 2.0 (Educational License only)</p> <p><a href="https://www.yoyogames.com/gamemaker">https://www.yoyogames.com/gamemaker</a></p>	<p>Computer Programming Game Design</p>	<p><b>Information provided:</b> School name, username and password.</p> <p><b>How the information is used:</b> Students will not be asked to create their own user account and instead will have access to Gamemaker via the school's account. Enable computer programming through game design.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.yoyogames.com/legal/eula">https://www.yoyogames.com/legal/eula</a></p> <p><a href="https://www.yoyogames.com/legal/privacy">https://www.yoyogames.com/legal/privacy</a></p>
<p>Google Workspace for Education G Suite Core Services (like Gmail, Calendar, and Classroom) and Additional Services (like YouTube, Maps, and Blogger).</p> <p><a href="https://edu.google.com/intl/en_au/">https://edu.google.com/intl/en_au/</a></p>	<p>Productivity tools References &amp; Resources</p>	<p><b>Information provided:</b> Student name · Student work/content · Videos (If users decide to store videos in Google drive) · Student email · Profile or other photos (optional)</p> <p><b>How the information is used:</b> Provides an online portal where teachers can analyse a cohort or individual student's strengths and weaknesses and build Australian Curriculum linked learning plans from this data.</p> <p><b>Where the information is stored:</b> Outside Australia but certified by Australian Signals Directory</p>	<p><a href="https://policies.google.com/terms?hl=en">https://policies.google.com/terms?hl=en</a></p> <p><a href="https://policies.google.com/privacy?hl=en">https://policies.google.com/privacy?hl=en</a></p>
<p>Grok Learning</p> <p><a href="https://groklearning.com/">https://groklearning.com/</a></p>	<p>Teaching and Learning</p>	<p><b>Information provided:</b> Staff/teacher: name, email and other data Student: name, email, gender and other data</p> <p><b>How the information is used:</b> Online programming platform.</p> <p><b>Where the information is stored:</b> Within Australia</p>	<p><a href="https://groklearning.com/policies/terms/">https://groklearning.com/policies/terms/</a></p> <p><a href="https://groklearning.com/policies/privacy/">https://groklearning.com/policies/privacy/</a></p> <p><a href="https://groklearning.com/policies/security/">https://groklearning.com/policies/security/</a></p>
<p>Hopscotch App</p> <p><a href="https://www.gethopscotch.com/">https://www.gethopscotch.com/</a></p>	<p>Content libraries Coding Programming</p>	<p><b>Information provided:</b> Student name, work/content, email, username School name and class details</p> <p><b>How the information is used:</b> Hopscotch is a coding app designed to teach coding principles. It allows users to build games, turn drawings into animations and simulate maths problems.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.gethopscotch.com/terms">https://www.gethopscotch.com/terms</a></p> <p><a href="https://www.gethopscotch.com/privacy-policy">https://www.gethopscotch.com/privacy-policy</a></p>
<p>Jamf School</p> <p><a href="https://www.jamf.com/products/jamf-school/">https://www.jamf.com/products/jamf-school/</a></p>	<p>Apple mobile device Management</p>	<p><b>Information provided:</b> Staff/teacher: name, email and personal information Student: name and email</p> <p><b>How the information is used:</b> Apple Mobile Device Management</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.jamf.com/privacy/">https://www.jamf.com/privacy/</a></p> <p><a href="https://www.jamf.com/terms-of-use/">https://www.jamf.com/terms-of-use/</a></p>
<p>Kahoot</p> <p><a href="https://kahoot.com/">https://kahoot.com/</a></p>	<p>Teaching and Learning References &amp; Resources</p>	<p><b>Information provided:</b> Staff/teacher: name, email, other data Student: name, email, work/content, geolocation data Parent: name, contact information, financial data, other data Other data: school</p> <p><b>How the information is used:</b> Game based learning platform.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://kahoot.com/student-privacy-policy/">https://kahoot.com/student-privacy-policy/</a></p> <p><a href="https://trust.kahoot.com/privacy-policy/">https://trust.kahoot.com/privacy-policy/</a></p> <p><a href="https://trust.kahoot.com/terms-and-conditions/">https://trust.kahoot.com/terms-and-conditions/</a></p>
<p>Kapture Photography</p> <p><a href="https://www.kapture.com.au">https://www.kapture.com.au</a></p>	<p>School Photography</p>	<p><b>Information provided:</b> School name, student unique identifier number for purchasing from vendor website, student name, student class details, school year and profile or other photos.</p> <p><b>How the information is used:</b> Enables parents to purchase their child/ren and class/special group photos. Photos are also provided to schools for school database/archives.</p> <p><b>Where the information is stored:</b> Australia</p>	<p>Nil</p>
<p>Kodable</p> <p><a href="https://www.kodable.com/">https://www.kodable.com/</a></p>	<p>Teaching and Learning</p>	<p><b>Information provided:</b> Staff/teacher: name, email Student: work/content, grades or performance data Parent: contact information Other data: school</p>	<p><a href="http://resources.kodable.com/KodablePP.pdf">http://resources.kodable.com/KodablePP.pdf</a></p> <p><a href="http://resources.kodable.com/KodableTOS.pdf">http://resources.kodable.com/KodableTOS.pdf</a></p>



		<b>How the information is used:</b> Programming platform <b>Where the information is stored:</b> Outside Australia	
Learning A-Z <a href="https://www.learninga-z.com/">https://www.learninga-z.com/</a>	Teaching and Learning	<b>Information provided:</b> Student username, class name, responses. School name <b>How the information is used:</b> Literacy-focused online learning resources for primary school students. Learning areas include reading, writing, science, and vocabulary <b>Where the information is stored:</b> Outside Australia	<a href="https://lazzcommunity.force.com/knowledgebase/s/article/Privacy">https://lazzcommunity.force.com/knowledgebase/s/article/Privacy</a> <a href="https://lazzcommunity.force.com/knowledgebase/s/article/Terms-of-Service">https://lazzcommunity.force.com/knowledgebase/s/article/Terms-of-Service</a>
Lexia Core5 <a href="https://www.lexialearning.com/products/core5">https://www.lexialearning.com/products/core5</a>	Literacy Teaching and Learning	<b>Information provided:</b> Student name, school, class details, school year and grades or performance. <b>How the information is used:</b> Lexia "Core5" supports literacy instruction for students of all abilities in grades pre-K–5. <b>Where the information is stored:</b> Outside Australia	<a href="https://www.lexialearning.com/website-privacy-policy">https://www.lexialearning.com/website-privacy-policy</a> <a href="https://www.lexialearning.com/lexia-website-properties-terms-of-use">https://www.lexialearning.com/lexia-website-properties-terms-of-use</a>
Literacy Planet <a href="https://www.literacyplanet.com/au/">https://www.literacyplanet.com/au/</a>	Teaching and Learning Assessment and Reporting	<b>Information provided:</b> Staff/teacher: name, email Student: name email, work/content Other data: school <b>How the information is used:</b> Assign curriculum-aligned interactive games and activities based on students' needs. <b>Where the information is stored:</b> Within Australia	<a href="https://www.literacyplanet.com/au/about/privacy-policy/schools-terms/">https://www.literacyplanet.com/au/about/privacy-policy/schools-terms/</a> <a href="https://www.literacyplanet.com/au/about/privacy-policy/">https://www.literacyplanet.com/au/about/privacy-policy/</a>
Lucid Chart <a href="https://lucid.co/">https://lucid.co/</a>	References & Resources	<b>Information provided:</b> Student: name, home address, work/content. <b>How the information is used:</b> Flowcharts and diagrams creation tool. <b>Where the information is stored:</b> Outside Australia	<a href="https://lucid.co/privacy">https://lucid.co/privacy</a> <a href="https://lucid.co/tos">https://lucid.co/tos</a>
Multilit <a href="https://multilit.com/">https://multilit.com/</a>	Teaching and Learning Literacy	<b>Information provided:</b> Staff/teacher: name, email, personal information, other data Student: name, email Other data: school <b>How the information is used:</b> Making Up Lost Time in Literacy <b>Where the information is stored:</b> Outside Australia	<a href="https://multilit.com/terms-of-use/">https://multilit.com/terms-of-use/</a> <a href="https://multilit.com/privacy-policy/">https://multilit.com/privacy-policy/</a>
Mathseeds (Blake Learning) <a href="https://mathseeds.com.au/">https://mathseeds.com.au/</a>	Teaching and Learning Numeracy	<b>Information provided:</b> Student name, work/ content, email, username, password Class details, school name and year <b>How the information is used:</b> Mathseeds is an online numeracy education program for early childhood. <b>Where the information is stored:</b> Outside Australia	<a href="https://readingeggs.com.au/terms">https://readingeggs.com.au/terms</a> <a href="https://readingeggs.com.au/privacy/">https://readingeggs.com.au/privacy/</a>
Online Chart Tool <a href="https://www.onlinecharttool.com">https://www.onlinecharttool.com</a>	Teaching and learning References and resources	<b>Information provided:</b> <b>Information provided:</b> IP address, internet-browser and device, email address and username. <b>How the information is used:</b> Enables students to create a number of different charts to present visual information. <b>Where the information is stored:</b> Outside Australia	<a href="https://www.onlinecharttool.com/disclaimer">https://www.onlinecharttool.com/disclaimer</a>
PAT (ACER) <a href="https://www.acer.org/au/pat">https://www.acer.org/au/pat</a>	Assessment and Testing	<b>Information provided:</b> Staff/teacher: name, email, Student: name, date of birth, work/content, gender, grades or performance data, other data Parent: name, contact information <b>How the information is used:</b>	<a href="https://www.acer.org/privacy">https://www.acer.org/privacy</a> <a href="https://www.acer.org/online-terms-of-use">https://www.acer.org/online-terms-of-use</a>

		Tests to provide objective, norm-referenced information about students' skills and understandings in a range of key areas.  <b>Where the information is stored:</b> Within Australia	
Mathletics <a href="https://www.mathletics.com/au/">https://www.mathletics.com/au/</a>	Mathematics Teaching and learning	<b>Information provided:</b> Student name, school, student email, student password, class details, student work and student performance.  <b>How the information is used:</b> Provides students with access to online maths learning tool and online maths competitions.  <b>Where the information is stored:</b> Outside Australia	<a href="http://www.3plearning.com/privacy/">http://www.3plearning.com/privacy/</a>  <a href="https://www.3plearning.com/terms/">https://www.3plearning.com/terms/</a>
Micro:bit <a href="https://microbit.org/">https://microbit.org/</a>	Teaching and Learning	<b>Information provided:</b> Staff/teacher: name, email Student: name  <b>How the information is used:</b> Learning Tool for Coding, Electronics and Robotics  <b>Where the information is stored:</b> Outside Australia	<a href="https://microbit.org/privacy/">https://microbit.org/privacy/</a>  <a href="https://microbit.org/terms-of-use/">https://microbit.org/terms-of-use/</a>
Padlet <a href="https://padlet.com/">https://padlet.com/</a>	Teaching and Learning References & Resources	<b>Information provided:</b> Student name, school, student work, profile or other photos (optional) and videos(optional).  <b>How the information is used:</b> Online "bulletin" board, where students and teachers can collaborate, reflect, share links and pictures.  <b>Where the information is stored:</b> Outside Australia.	<a href="https://padlet.com/about/privacy">https://padlet.com/about/privacy</a>  <a href="https://padlet.com/about/terms">https://padlet.com/about/terms</a>
Pixton EDU <a href="https://www.pixton.com/">https://www.pixton.com/</a>	Learning activities Literacy Content design and creation	<b>Information provided:</b> Student name, email, photos or videos, username, gender, work/content Class details, school name  <b>How the information is used:</b> Web application for teachers and students to make comic strips.  <b>Where the information is stored:</b> Outside Australia	<a href="https://www.pixton.com/terms-of-use">https://www.pixton.com/terms-of-use</a>  <a href="https://www.pixton.com/privacy-policy">https://www.pixton.com/privacy-policy</a>
Reading Eggs <a href="https://readingeggs.com.au">https://readingeggs.com.au</a>	Teaching and learning	<b>Information provided:</b> Student Username and password, student name, student email, school, class details, school year and student work.  <b>How the information is used:</b> Support child's learning to read with online reading games and activities that are easy to follow, self-paced, and engaging for young children.  <b>Where the information is stored:</b> Outside Australia	<a href="https://readingeggs.com.au/privacy">https://readingeggs.com.au/privacy</a>  <a href="https://readingeggs.com.au/terms">https://readingeggs.com.au/terms</a>
Readiwriter <a href="https://www.3plearning.com/software/readiwriter/">https://www.3plearning.com/software/readiwriter/</a>	Teaching and Learning Spelling	<b>Information provided:</b> Student name, school, student email, student password, class details, student work and student performance.  <b>How the information is used:</b> Online spelling program.  <b>Where the information is stored:</b> Within Australia	<a href="http://www.3plearning.com/privacy/">http://www.3plearning.com/privacy/</a>  <a href="https://www.3plearning.com/terms/">https://www.3plearning.com/terms/</a>
School Stream <a href="https://www.schoolstream.com.au/">https://www.schoolstream.com.au/</a>	School Administration System Payment collection system Communication tools	<b>Information provided:</b> Student name, photos or videos, username, attendance data, email Parent contact information Class details and school name  <b>How the information is used:</b> School Stream is a school administration app offering a range of functionality, including newsletters, notifications and alerts, customisable forms, and payment collection (via PayPal and Stripe).  <b>Where the information is stored:</b> Within Australia	<a href="https://www.schoolstream.com.au/service-terms/">https://www.schoolstream.com.au/service-terms/</a>  <a href="https://www.schoolstream.com.au/privacy/">https://www.schoolstream.com.au/privacy/</a>
Showbie <a href="https://www.showbie.com/">https://www.showbie.com/</a>	Learning Management System (LMS) Collaboration tool Communication and engagement Content creation	<b>Information provided:</b> Student username, name, date of birth, telephone number, work/content, behaviour, gender, grade/ performance, password, email, home address, attendance, photos, medical details, videos School year and name, class details  <b>How the information is used:</b>	<a href="https://www.showbie.com/terms/">https://www.showbie.com/terms/</a>  <a href="https://www.showbie.com/privacy/">https://www.showbie.com/privacy/</a>

		<p>Showbie is a learning management system and classroom workflow application. This service provides file sharing and collaboration features with assessment, communication and sharing tools for use within a classroom community.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	
<p>Seesaw</p> <p><a href="https://web.seesaw.me/">https://web.seesaw.me/</a></p>	Class Communication Teaching and Learning Website and App	<p><b>Information provided:</b> Studentname,studentemail,school,class details,schoolyear,parent email,parent name,studentwork,profileorotherphotos and videos.</p> <p><b>How the information is used:</b> Thisserviceisadigitalportfolioand communication platform.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://web.seesaw.me/privacy-policy">https://web.seesaw.me/privacy-policy</a></p> <p><a href="https://web.seesaw.me/terms-of-service">https://web.seesaw.me/terms-of-service</a></p>
<p>Spelloidrome</p> <p><a href="https://www.3plearning.com/software/spelloidrome/">https://www.3plearning.com/software/spelloidrome/</a></p>	Teaching and Learning	<p><b>Information provided:</b> Student home address, email, name, work, grades, performance data, telephone number School year Class details</p> <p><b>How the information is used:</b> Online literacy education program including spelling activities, games and challenges.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.3plearning.com/terms/">https://www.3plearning.com/terms/</a></p> <p><a href="http://www.3plearning.com/privacy/">http://www.3plearning.com/privacy/</a></p>
<p>Sphero</p> <p><a href="https://sphero.com/">https://sphero.com/</a></p>	Teaching and Learning References and Resources	<p><b>Information provided</b> Staff/teacher: name and email Student: name, email, date of birth, work/content, attendance and photos or videos Parent: name and contact information</p> <p><b>How the information is used:</b> Computer Programming and Robotics Tutor</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://sphero.com/pages/privacy">https://sphero.com/pages/privacy</a></p> <p><a href="https://sphero.com/pages/terms-of-use">https://sphero.com/pages/terms-of-use</a></p>
<p>Scholastic Literacy Pro</p> <p><a href="https://au.scholastic.com/en/literacy-pro">https://au.scholastic.com/en/literacy-pro</a></p>	Teaching and Learning Assessment	<p><b>Information provided:</b> Staff/teacher: name, email Student: name, email, grades or performance data Other data: school</p> <p><b>How the information is used:</b> Literacy program including assessment and evaluation.</p> <p><b>Where the information is stored:</b> Within Australia</p>	<p><a href="https://www.scholastic.com/privacy.htm">https://www.scholastic.com/privacy.htm</a></p> <p><a href="https://www.scholastic.com/terms.htm">https://www.scholastic.com/terms.htm</a></p>
<p>StudyLadder</p> <p><a href="https://www.studyLadder.com.au/">https://www.studyLadder.com.au/</a></p>	Teaching and Learning	<p><b>Information provided:</b> Staff/teacher: name, email and other data Student: name, gender and grades or performance data Parent: name and contact information</p> <p><b>How the information is used:</b> Online educational activities.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.studyLadder.com.au/about/privacy">https://www.studyLadder.com.au/about/privacy</a></p> <p><a href="https://www.studyLadder.com.au/about/terms">https://www.studyLadder.com.au/about/terms</a></p>
<p>Tinkercad</p> <p><a href="https://www.tinkercad.com/">https://www.tinkercad.com/</a></p>	Programming software Computer Aided Design Content design and creation	<p><b>Information provided:</b> Student username, work/ content Class details and school name</p> <p><b>How the information is used:</b> 3D design, electronics, and coding application.</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/terms-of-service-for-tinkercad">https://www.autodesk.com/company/legal-notices-trademarks/terms-of-service-autodesk360-web-services/terms-of-service-for-tinkercad</a></p> <p><a href="https://www.tinkercad.com/privacy">https://www.tinkercad.com/privacy</a></p>
<p>Typing.com</p> <p><a href="https://www.typing.com/">https://www.typing.com/</a></p>	Teaching and Learning	<p><b>Information provided:</b> Staff/teacher: name, email, Student: name, email, work/content, attendance and grades or performance data</p> <p><b>How the information is used:</b> Keyboarding, digital literacy and coding</p> <p><b>Where the information is stored:</b> Outside Australia</p>	<p><a href="https://www.typing.com/privacypolicy">https://www.typing.com/privacypolicy</a></p> <p><a href="https://www.typing.com/termservice">https://www.typing.com/termservice</a></p>
<p>Teach Your Monster to Read</p> <p><a href="https://www.teachyourmonstertoread.com/">https://www.teachyourmonstertoread.com/</a></p>	Teaching and Learning	<p><b>Information provided:</b> Student name, grade, performance data Parent name and contact details School name</p> <p><b>How the information is used:</b></p>	<p><a href="https://www.teachyourmonstertoread.com/privacy-policy">https://www.teachyourmonstertoread.com/privacy-policy</a></p> <p><a href="https://www.teachyourmonstertoread.com/legals">https://www.teachyourmonstertoread.com/legals</a></p>

		Ground-breaking game that makes learning to read fun. <b>Where the information is stored:</b> Within Australia	
Wonder Workshop <a href="https://www.makewonder.com/">https://www.makewonder.com/</a>	Teaching and Learning Coding	<b>Information provided:</b> Staff/teacher: name, email Student: name, email, work/content Other data: school <b>How the information is used:</b> Program with Dash and Dot robots. <b>Where the information is stored:</b> Outside Australia	<a href="https://www.makewonder.com/privacy/">https://www.makewonder.com/privacy/</a> <a href="https://www.makewonder.com/tos/">https://www.makewonder.com/tos/</a>
WordFlyers <a href="https://wordflyers.com.au/">https://wordflyers.com.au/</a>	Learning activities Literacy Reporting and Assessment	<b>Information provided:</b> Student name, grades/ performance, work/ content, email, username, school year School name and class details <b>How the information is used:</b> Online literacy program for Years 7-10 <b>Where the information is stored:</b> Within Australia	<a href="https://wordflyers.com.au/terms/">https://wordflyers.com.au/terms/</a> <a href="https://wordflyers.com.au/privacy/">https://wordflyers.com.au/privacy/</a>

**Consent Needed:** Please sign below to give bundled consent for the following services (Review is in progress for these apps/ websites).

Name of Service	Type of service	What do I need to know	Further information
Compass Education <a href="https://www.compass.education">https://www.compass.education</a>	Student/ Learning Management System	<b>Information provided:</b> Student name, age, contact details, photo, attendance, behaviour and general observations. Teacher name, contact details, photo Parent/ carer name, contact details <b>How the information is used:</b> Students information is used by the school to manage behaviour, teaching and learning. <b>Where the information is stored:</b> Unknown	<a href="https://sites.google.com/compass.education/policies/">https://sites.google.com/compass.education/policies/</a> <a href="https://sites.google.com/compass.education/policies/privacy">https://sites.google.com/compass.education/policies/privacy</a>



# Roebourne District High School

## Information Communication Technology (ICT)

### Parent and Student Acceptable Use Agreement Year K-12

The provision of ICT at RDHS expands the range of teaching and learning opportunities available to staff and students. The agreement below will enable students and their parents to understand the guidelines for the acceptable use of ICT services.

#### Student Guidelines for Acceptable Use of ICT Services and Devices

The opportunity to use the computers and devices as a student at RDHS is a privilege. Using such technology, you have responsibilities to use these facilities according to the school guidelines and only for information that is necessary to your learning. In order to have access to the school's ICT resources, parents/caregivers and students must agree to abide by the Roebourne District High School ICT Acceptable Use Agreement.

**Year K-12 students will abide by the following guidelines when using ICT services and devices.**

Guideline	Responsibility	✓ if you agree
<b>Internet Access</b>	Student access to the internet is provided in accordance with the school policy (available from the website or school office). Student access is contingent on abiding by the users' Code of Conduct.	
<b>Responsible Use</b>	I will take care when using the computer equipment. I will not damage or disable any computers, iPads or networks that belong to the school. I agree to use the internet and email at RDHS in a responsible manner for purposes stated by my teacher. I will be cyber safe when using the Internet.	
<b>Unsuitable Location</b>	I <b>will not</b> access inappropriate images, content or websites. I will use Google safe and search procedures when accessing the Internet. If I find an unsuitable location I will immediately inform my teacher.	
<b>Uncomfortable Email</b>	If I receive an email that makes me feel uncomfortable I will immediately inform my teacher.	
<b>Personal Information</b>	I <b>will not</b> reveal personal information such as passwords, name, address.	
<b>Pictures</b>	I <b>will not</b> take pictures with an iPad unless my teacher instructs me to.	
<b>Permission to Publish</b>	I will always have my teacher's permission before publishing web pages.	
<b>Language</b>	When composing emails I will only use language I understand to be acceptable at school.	
<b>Copyright</b>	I <b>will not</b> publish to the Internet any material from other websites unless I have permission from the person who created the material. I understand that breaches of the rules will see me lose my Internet/email access rights for a period of time determined by the Principal.	
<b>Mobile Phones</b>	<b>No</b> mobile phones and earbuds/headphones are permitted to be used by students at Roebourne District High School from the time students arrive at school until the time they leave. They must be handed in at the office before school and collected at the end of the day.	
<b>Media Consent</b> (Appendix F)	Children's images and/or their work being published to recognise excellence or effort and may appear in newspapers, on the internet, newsletters or social media. Their name may be provided, but no contact details.	

By signing this agreement and using the equipment and resources of Roebourne District High School, the parent/guardian and student understands and undertakes to follow the guidelines listed above. **We request that parents also sign the agreement once they have read and discussed it with their child.**

**Consequences:** Appropriate consequences will be applied according to the breach. It may be withdrawal of the device, banning use or access to a device for a period of time, suspension of privileges and/or police intervention.



Roebourne District High School  
Information Communication Technology (ICT)  
Permission for students to have an Online Services Account (Appendix B)

- ☐ I give permission for my child to have an online services account  
☐ I DO NOT give permission for my child to have an online services account

STUDENT: \_\_\_\_\_ YEAR: \_\_\_\_\_ ROOM NUMBER: \_\_\_\_\_

**PARENT SIGNATURE:** I agree to allow my child permission to access the internet in accordance with RDHS ICT Acceptable Use Agreement. I also understand that if my child breaks any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Student Behaviour Policy and Procedures*.

**SIGN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home.



Roebourne District High School  
Information Communication Technology (ICT)  
Parent and Student Acceptable Use of ICT Agreement Year K-12 (Appendix C, D, E)

I have read, understood and agree to abide by the guidelines for using the RDHS Information Communication and Technology facilities. I understand that failing to follow the RDHS ICT Acceptable Use Agreement Guidelines is against policy and there will be consequences given.

STUDENT: \_\_\_\_\_ YEAR: \_\_\_\_\_ ROOM NUMBER: \_\_\_\_\_

**STUDENT SIGNATURE:** I have read and understood the RDHS ICT Acceptable Use Agreement and agree to abide by the guidelines at all times.

**SIGN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



Roebourne District High School  
Information Communication Technology (ICT)  
Bundled Consent to Third Party Agreement K-12 (Appendix H)

I have read the terms of use and privacy policy for each of the websites listed. I understand that my child's personal information, as described above, will be provided to these third party service providers for the purpose of my child's education and that this information may be stored outside of Australia.

**PARENT SIGNATURE:** I agree to my child's information being provided, if required, to each of the above service providers until I advise the school otherwise or this form is reviewed.

**SIGN:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*Students Online in Public Schools Procedures All policy and procedural statements contained within this document are lawful orders for the purposes of section 50 (a) of the Public Sector Management Act 1994 (WA) and are therefore to be observed by all Department of Education employees.*



I authorise Services Australia to make a Deduction of of \$\_\_\_\_\_ each fortnight from my Centrelink payment \_\_\_\_\_ and pay this amount to Roebourne District High School CRN 555 061 736 K for the School Nutrition Program commencing from date: \_\_\_\_/\_\_\_\_/\_\_\_\_.

Fraser Street | Roebourne WA 6718 | (08) 9182 3300 | [www.roebournedhs.wa.edu.au](http://www.roebournedhs.wa.edu.au)





Hi, I'm Noah. I'm the School Psychologist at Roebourne School and I want to tell you about my job and how I might be able to help.

### Who I work for:

I work for schools and no one else. At school I have 2 bosses, one is the principal and the other is an older psychologist.

### Why I help:

Sometimes the school will ask me to help with a student if the teacher is worried about something or if the family is worried about something. It doesn't mean something is wrong with the kid, the school just needs help.

### What I need from you:

If you decide you're okay with me helping I'll have to ask you some questions to learn about your kid. You can come to the school, I can come visit you at home or I can give you a call. I'll also need to talk to you later to let you know how it's going and I might have more questions.

### How to contact me:

I work at Roebourne School Monday, Tuesday, Wednesday and Thursday. You can tell your kid's teacher or the deputy or an AIEO if you'd like my help, or just call the school. Then the deputy will call you to plan a chat with me.



### What I do:

I can help if a kid is finding it hard to learn or follow the school rules or are feeling no good. To help out first I need to ask a lot of questions to find out what the problem is, then I can help come up with ways to fix the problem. I might watch the student in class, talk to the teacher and ask you and the people who live with the student what they think. Then make a plan.

### What I do with the information:

The things I learn about students goes into a private file to keep the information safe. I don't share that file with anyone without your permission unless someone could get hurt.

### How I help the school:

I don't just help students. I also help the school become an even better place for students by working with the leaders in the school, teachers and support staff.





WANGGANGARLI  
MIRNUMAYALANGU  
**Roebourne District High School**

## Student Uniforms

On enrolment each student is given a school shirt to start their learning at RDHS.

Additional school shirts can be purchased from the front office for \$25 each.

Payment accepted by direct deposit or cash only. Direct Deposit receipt can be emailed to [Roebourne.dhs@education.wa.edu.au](mailto:Roebourne.dhs@education.wa.edu.au)

Direct Deposit to Roebourne District High School

BSB: 036 186

Account: 790 585

Ref: Student name - uniforms

### Primary Years K – 6 \$25 each

Sizes available -4, 6, 8, 10, 12, 14, 16, M

#### Primary Uniform



### Secondary Years 7 – 12 \$25 each

Sizes available - 10, 12, 14, 16, 18, L, XL, XXL

#### Secondary Uniform



Roebourne District High School

Fraser Street | Roebourne WA 6718 | (08) 9182 1244 | [www.roebournedhs.wa.edu.au](http://www.roebournedhs.wa.edu.au)





# WANGGANGARLI MIRNUMAYALANGU

## Roebourne District High School

### Roebourne DHS

#### Stationery List Kindy/Pre Primary

Dear Parents / Carers

Please see below your child's stationery list, these items need to be brought to school for the commencement of the school year.

RDHS can purchase these items for your child at the cost below or you can purchase from local supermarkets or Kmart.

	QTY
Pencils	12
Coloured pencils	1
Textas	1
Twistable crayons	1
Glue sticks	4
Scrap books	2
Box facial tissues	1
1 kg Plain flour	1
Pencil Case	1
White board marker	4
Backpack	1
<b>Total to purchase through RDHS</b>	<b>\$50.00</b>





# WANGGANGARLI MIRNUMAYALANGU

## Roebourne District High School

### Roebourne DHS

### Stationery List Year 1 to 6

Dear Parents / Carers

Please see below your child's stationery list, these items need to be brought to school for the commencement of the school year.

RDHS can purchase these items for your child at the cost below or you can purchase from local supermarkets or Kmart.

	QTY
Pencils	<b>12</b>
Coloured pencils	<b>1</b>
Textas	<b>1</b>
Twistable Crayons	<b>1</b>
Glue sticks	<b>5</b>
Scrap Books	<b>3</b>
Erasers	<b>3</b>
Sharpeners	<b>2</b>
Ruler	<b>1</b>
Scissors	<b>1</b>
Pencil case	<b>1</b>
White Board Marker	<b>4</b>
Box Facial Tissues	<b>1</b>
Headphones	<b>1</b>
Backpack	<b>1</b>
<b>Total to purchase through RDHS</b>	<b>60.00</b>







# **Roebourne District High School**

Dear Parents

## **2024 SCHOOL CHARGES**

The Roebourne District High School Council has endorsed the schedule of Charges for 2024. Please note charges will be requested at the time of activity.

School uniform must be worn each day and can be purchased from the school office:

- Shirts cost \$25 each.
- One shirt is presented as part of the enrolment process.

### **1. Charges for Extra Cost Optional Components**

A breakdown of estimated charges for your child's participation in excursions, incursions, activities for 2024 have been included in the table attached. Details on charges collected in previous years has helped guide the 2024 estimate of charges. The amounts shown represent the maximum charged for scheduled activities in 2024.

The schedule includes costs associated with:

- Specific learning activities and available to **all** students, but conditional on a payment being made e.g. incursions, excursions.
- Specific learning activities available to **selected** students, but conditional on a payment being made e.g. Tri-School Athletics Carnival, etc.
- Other activities available to all students, but conditional on a payment being made e.g. Pool Entry and camps, etc.

**Charges will be noted on permission forms sent home to be paid prior to the event.**

### **2. Items for Personal Use**

The list of items for personal use will vary per year group and includes:

- Student requirements for all students and used in lessons eg stationery items, pencils, scissors, paper, head phones, etc.
- Student requirements recommended but not essential for all students eg tissues, graduation shirt, etc.
- Student requirements for selected students and not directly part of the educational program eg class photographs, etc.
- Carnival costs cover the hire of a bus and other costs related to the activity.

The recommended list of Items for personal use of your child has been previously distributed. All materials can be purchased through Kmart or any stationery supplier. Your child will need to have the listed materials each school day, it may be necessary to replace some items, such as pens or pencils, throughout the year. The school can provide the stationery packs at the cost outlined in the extra costs table payable to the school.

Elizabeth Ritchie  
Principal

29 November 2023



## ROEBOURNE DISTRICT HIGH SCHOOL CHARGES FOR EXTRA COST OPTIONS K-6 - SCHEDULE 2024

		K	PP	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
1	Incursion	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40
2	Excursion	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60
3	Stationery	\$50	\$50	\$60	\$60	\$60	\$60	\$60	\$60
4	Year 6 Camp								\$1000
5	Year 6 Leavers Shirt							\$70	\$70
6	Year 6 Graduation Dinner								\$35
7	Interm Swimming pool entry \$2.50 x 10 days		\$25	\$25	\$25	\$25	\$25	\$25	\$25
8	Dockers Cup Karratha Term 1 (selected students)							\$10	\$10
9	Interschool Cross Country Dampier Term 2 (selected students)			\$10	\$10	\$10	\$10	\$10	\$10
10	Winter Carnival Karratha Term 2							\$10	\$10
11	Tri-School Athletics Carnival – <b>Overnight camp</b> (selected students) Term 3			\$50	\$50	\$50	\$50	\$50	\$50
12	Pilbara Spirit Swimming and Life Saving Carnival South Hedland – <b>Overnight camp</b> (selected students) Term 4							\$50	\$50
13	Slam Series Basketball Carnival Karratha (selected students) Term 4						\$10	\$10	\$10
14	Physical Education Pool entry \$2.50 x 20 weeks for 2 Terms	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50

- NB: a) Please note that not all children in the year level are involved in all the above activities, eg interschool sporting teams, camp, etc
- b) \$100 is the maximum any student will pay for school excursions/incursions (items 1 and 2) – many classes will not be required to expend that amount.
- c) Camp costs may not be for the full amount stated and will depend on the costs associated for the camp.
- d) Please speak to the Manager Corporate Services to discuss a payment plan.