



2023 Working Group Meeting Term 1 Roebourne District High School

DATE:	29 March 2023	CHAIR PERSON:	<i>Natasha Walker</i>
TIME:	3:00pm	MINUTE SECRETARY:	<i>MCS: Suzanne Evans</i>

ATTENDEES: STAFF	Elizabeth Ritchie, Suzanne Evans, Beth Smith, Narelle Vasich
COMMUNITY/PARENTS/GUARDIAN	Natasha Walker, Ross Humphries,
APOLOGIES:	

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome Acknowledgement to Country	Chair	<i>Natasha Walker</i>	
2.	Business from Previous Meeting	Chair	<p><i>2023 Contribution and Charges</i></p> <p><i>28/11/22 Due to time frame to reschedule a meeting the option to email was sent to committee members requesting urgent attention to show/vote support of the 2023 Charges and Contributions.</i></p>	<p><i>Reply for support by email from: Susan Grylls, Rodney Adams, Beth Smith, Ross Humphries, Natasha Walker, and Matt Hewitson.</i></p> <p><i>SE spoke with Gabby Cheedy on the phone 30.11.22, Gabby agreed with the 2023 Contribution and Charges. This was supported by 4 community members and 2 parent.</i></p> <p><i>30/11/2022 Contribution and Charges are posted on the school website and facebook page. A text message sent to all parents/carers to go to the link of the school website.</i></p>
3.	Members	Chair	<p><i>Kim Gentle – resigned due to moving away from community</i></p> <p><i>Matt Hewitson – No longer with Swans and still wishes to remain as a member</i></p>	

	<p>NCCHC – Screening</p> <p>All members required to have a NCCHC for the Working Group to be a School Council</p> <p>Training for members</p>		<p><i>Members current with NCCHC: Ross Humphries, Natasha Walker, Matt Hewitson and staff of RDHS</i></p> <p><i>Still require a minimum of 2 x parent members and community members</i></p> <p><i>Online training for members</i></p>	<p><i>Liz advised; Matt is working for Chevron in a community position.</i></p> <p><i>This group will still be called a Working Group until the required members are established.</i></p> <p><i>Liz advised; Education departments are asking for members to complete online training. Liz and Tash are to complete the School Council training online for Principals and Chairpersons. There is one coming up in May 2023. Liz and Suzanne will be completing a record keeping training for school councils.</i></p> <p><i>Other members will be required to complete online training, the school will support.</i></p>
<p>4.</p>	<p>School Funding Agreement 2023</p> <p>Student-centred Funding Statement</p> <p>One-Line Budget Statement</p> <p>Cash Report</p> <p>Minimum Expenditure Requirement Report</p>	<p>Principal</p>	<p><i>Census completed on the 17 February with the schoolworking in a Preliminary funding. As of the 28 March we received our funding in the SCFS and now working in operational.</i></p> <p><i>Reclassification received 323,000 carried over from 2022 and will receive this again this year.</i></p> <p><i>Student-Centred funding YTD \$3,661,143.</i></p> <p><i>School salary to cash \$610,152</i></p> <p><i>Forecast variance in salaries for 2023 - \$236,000</i></p> <p><i>Forecast variance in cash for 2023 - \$53,403</i></p> <p><i>Budget Submission</i></p> <p><i>Woodside funding received in the past has changed and will affect the IF Foundation Program. (Drama)</i></p>	<p><i>Liz and Tash - endorsed the School Funding Agreement for 2023.</i></p> <p><i>Liz advised will require a transfer from salaries to cash to fund programs which will be discussed at the school finance meeting in term two.</i></p> <p><i>Liz advised the budget submission wish lists will be revised now the schools funding has been approved</i></p> <p><i>The program has been funded for Term one from the school. Unfortunately, with the change of direction with the Woodside funding through the Pilbara Regional Education Office this will have an impact on the Drama Program.</i></p>

	Targeted Initiatives See the attached powerpoint.		<p><i>Mental health program – A teacher has been allocated time to run social emotional programs</i></p> <p><i>Expansion of Educational Adjustment – to provide to schools with NAPLAN results in the bottom 10% to 15%.</i></p> <p><i>VET to Secondary schools:</i></p> <p><i>2022 Senior students 2 last year who graduated with 2 others who finished.</i></p> <p><i>2023 has 5 students in year 12.</i></p> <p><i>Census 136 and new enrolments are at 155 although the school has been funded for the 136.</i></p>	<p><i>School Principals can only approve programs with a cost up to \$50,000, over this is a regional and central procurement.</i></p> <p><i>Tash discussed NYFL has received funding by Woodside and may be worth a discussion.</i></p> <p><i>Students are now being engaged in workplace learning. Ross commented that Rio Tinto have two students at Cape Lambert two days a week at present.</i></p>
5.	Aboriginal Language Program	Principal	<p><i>Liz spoke with Janelle Mowarin who is interested in a Ngarluma language program.</i></p> <p><i>Two qualified Yindjibarndi Language teachers, Marion Cheedy as a mentor and Sonya Wilson.</i></p>	<p><i>Liz advised will require a language advisory to engage a new program.</i></p>
6.	ANZAC	Principal	<p><i>Tuesday of Week one of week two. Do we acknowledge this day</i></p> <p><i>Whole school assembly</i></p> <p><i>In-class programs</i></p>	<p><i>Tash advised we talk to Marion about the cultural aspects of the acknowledgement of ANZAC.</i></p> <p><i>Beth advised we have usually done a whole school acknowledgement, but students have not grasped the reasons of the day.</i></p>
7.	Buildings		<p><i>Liz is waiting on further information for the New Build.</i></p> <p><i>New Transportables to be delivered in Term 2.</i></p> <p><i>2024 ECE transportable classrooms</i></p>	<p><i>Three new transportables will be delivered in Term 2: Art, Cooking and Staff office.</i></p> <p><i>Placement of buildings:</i></p> <p><i>Art – between gardener shed and canteen</i></p> <p><i>Staff Office – near the undercover courts</i></p> <p><i>Cooking – On the secondary courts</i></p>

				<p><i>Term 3 we will receive a workshop transportable to be placed on the secondary courts.</i></p> <p><i>The start of 2024 2 x Early years transportable classrooms will be delivered and placed near the Library.</i></p>
8.	<p>General Business:</p> <p>School Leasing Interactive panels (updating projectors)</p> <p>RIO TINTO donated two screens</p> <p>School Bus (Yutong Goanna)</p> <p>Roebourne Street Scape Program</p> <p>Youth Council</p>	<p><i>Updating classroom technology - RDHS purchasing 7 New Interactive panels for each classroom to lease over 5 years. Cost will be Approx. \$794 per month or 3 years approx \$1020.55 per month</i></p> <p><i>The school was donated two screens by Rio Tinto with all installations. These are in the meeting room and staff room for staff meetings and professional learning.</i></p> <p><i>Drivers and maintenance cost per year to date has been over \$5000. This year we have a service and maintenance expense of over \$5000 already. Drivers are required to have a MR licence.</i></p> <p><i>2021 Easter holidays 7 windows damaged. Bus was out of service for 6 months due to vandalism.</i></p> <p><i>There is no development in the new build to store the bus for security and cyclones. Bus is taken of sight each holiday and stored at Specialized Truck services and Term 1 holidays will go to GBSC yards for storage over holidays.</i></p> <p><i>Yandi for change – council</i></p> <p><i>Engagement initiative with shirts</i></p>	<p><i>Fortescue Bus lines KPI's deliver to Aboriginal community services. Tash advised to contact FBL to see if they could support the school out of Basketball season.</i></p> <p><i>This will be taken further to the school finance committee.</i></p> <p><i>Discussion about beautifying the Roebourne precinct/town parking.</i></p> <p><i>Narelle has been working with the school students once a week. Tash would like to see</i></p>	

				<p><i>other organisations to join. This initiative will engage students for their future in attending meetings and support elders with being a voice for the community.</i></p> <p><i>Liz advised she is keen for this to work within the school timetable and supported the program.</i></p>
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NEXT MEETING:	Term 2 21 June 2023	MEETING CLOSED:	4:02pm	SIGNED:		28/4/2023
				CHAIRPERSON	DATE	
				SIGNED:		28/4/23
				PRINCIPAL	DATE	

