



2023 Working Group (School Council) Meeting Term 2 Roebourne District High School

DATE:	28 June 2023	CHAIR PERSON:	<i>Natasha Walker</i>
TIME:	3:00pm	MINUTE SECRETARY:	<i>Kelly Brierty</i>



ATTENDEES: STAFF	Elizabeth Ritchie, Kelly Brierty,
COMMUNITY/PARENTS/GUARDIAN	Susan Grylls, Matt (Chevron), Marion Cheedy, Deanne Alec, Sonya Wilson, Beth Smith
APOLOGIES:	

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Warm Up Questions	Principal	<p><i>How can we make the school more welcoming during the build process?</i></p> <ul style="list-style-type: none"> - <i>Signage</i> - <i>Kids artwork on banners</i> - <i>Corflute</i> - <i>Temp gardens – pots, veggie gardens etc</i> - <p><i>What would parents like to know about the teaching and learning for their child?</i></p> <p><i>What events and activities would community like to see?</i></p>	
2.	Welcome Acknowledgement to Country	Principal		
3.	Business from Previous Meeting	Principal	<p><i>Accepted: Beth Smith</i></p> <p><i>Seconded:</i></p> <p><i>Woodside funding – the partnership has changed from a school partnership and is now a regional partnership. KEI, REI and PEI funding initiatives are still sitting with regional office. Still unclear as to what REI</i></p>	

			<p><i>will receive and if proposal needs to change. No funding into REI allocation.</i></p> <p><i>ANZAC Day – onsite and in class, with AIEO team supporting learning for RDHS students.</i></p> <p><i>Transportables – three additional classrooms (HEc, Tchr resource office, art room). Build schedule changed Advisory Meeting 31/7 or 2/8. No secondary school being built, EY transportables. Library, undercover, toilets announced as Stage 1. Concerns around limited play spaces. Attendance has dropped significantly. Impact on staff wellbeing.</i></p>	
4.	Correspondence	Principal	<p><i>Statement of Expectation was signed and returned to school 29/3/23 (24/3/23)</i></p> <p><i>Letter confirming 1 year return review in Term 4, 2023 (no date at this point) 24/4/23</i></p> <ul style="list-style-type: none"> - <i>Board members would like to be involved in review</i> - 	
5.	<p>Members</p> <p>NCCHC – Screening</p> <p>All members required to have a NCCHC for the Working Group to be a School Council</p> <p>Training for members</p>	Principal	<p><i>Mandated Principal & chair training</i></p> <p><i>Available dates online</i></p> <ul style="list-style-type: none"> • <i>8th Sept</i> • <i>12th Oct , 17th Oct</i> • <i>2nd Nov</i> <p><i>Natasha Walker and Elizabeth Ritchie to complete</i></p> <ul style="list-style-type: none"> - <i>Melanie O'Donnell (prospective member)</i> 	
6.	Financials	Principal	<p><i>Salary report – two T4A associates have left, departed this term. Amanda Parker has come on board, and attendance officer position starting T3 (variance in salary).</i></p> <p><i>Discussion – around NCCD and NDIS, difference between school support and at home support. Subsidies for teachers and AIEOs discussed. Unions needs to take on the fight for this.</i></p>	

			<p><i>Cash report – DHS funding (\$100,000) and senior school funding (\$260,000). Variance is sitting high due to funding in cash not salary. Utilities costs have decreased from 2022.</i></p> <p><i>New Target Initiatives funding since previous meeting:</i></p> <p><i>Career Taster Program \$3850 – catalogue online to look at ½ day tasters – Y9/10 completed Construction. Internships look at interest based opportunities, informational interview, work shadow day, mentors. Using funding (and fundraising) to go to Perth to explore Metro options.</i></p> <p><i>Sporting Schools grant (secondary) \$2300 – apply each semester (tennis)</i></p> <p><i>Sporting Schools grant (primary) \$2300 – apply each semester (tennis)</i></p> <p><i>Aboriginal Girls Engagement Program \$54,790 (Stars) – RDHS tops up about \$35000. Funding dependent on number of schools and enrolments – down on 2022.</i></p> <p><i>Commonwealth grant \$22,580 (laptop computers for the Year 10-12 students) – post Covid wellbeing initiative from the Department.</i></p>	
7.	Principal's report	Principal	<p>Staff changes</p> <p><i>Year 7/8 Teach for Australia staff member left the program. Amanda Parker is the new teacher.</i></p> <p><i>Recruited a School Based Attendance officer to start Term 3</i></p> <p><i>EA movements – EAs left and others come in</i></p> <p>Attendance</p> <p><i>Attendance has continued to decrease, and we are very concerned about the number of students with 0-10% attendance.</i></p> <p><i>Term 1 - 42.5%</i></p> <p><i>Term 2 – 32.9%</i></p> <p><i>RDHS has been identified as a focus school due to the drop in attendance, with monitoring and accountability increased from the department.</i></p> <p><i>Dropped across primary and secondary. Attendance records are more accurate (Compass). Less kids on site. RSAS program dropped off in 2023 due to change in management, starting to ramp up again. HS students sitting on role but not in community.</i></p>	

8.	School Improvement Plans		<i>Seeking feedback on: Internship Cycle poster Learning Cycle Poster</i>	
			<i>2024 -2026 business plan need to be developed over the next 6months.</i>	
7.	General Business:			

NEXT MEETING:		MEETING CLOSED:		SIGNED:		2/8/23
					CHAIRPERSON	DATE
				SIGNED:		02/08/2023
					PRINCIPAL	DATE